

ADULTS AND HEALTH SCRUTINY COMMITTEE

TUESDAY 12 MARCH 2024
7.00 PM

Bourges/Viersen Room - Town Hall

**Contact: Madia Afzal, Democratic Services Officer:
Madia.afzal@peterborough.gov.uk or 01733 452509**

AGENDA

Page No

- 1. Apologies for Absence**
- 2. Declaration of Interest and Whipping Declarations**

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification " that has been disclosed to the Solicitor to the Council. Members must also declare if they are subject to their party group whip in relation to any items under consideration.
- 3. Minutes of the Adults and Health Scrutiny Committee Meeting held on 16 January 2024** **5 - 10**
- 4. Call in of any Cabinet, Cabinet Member or Key Officer Decision**

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any three Members of a Scrutiny Committee. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee.
- 5. Forward Plan of Executive Decisions** **11 - 30**
- 6. The Provision of NHS Dental Services in Peterborough** **31 - 36**
- 7. Adult Social Care Annual Complaints Report 2022-23** **37 - 46**
- 8. Mental Health Section 75 Partnership Agreement: Annual Report** **47 - 54**
- 9. Peterborough City Council High Fat, Salt and Sugar Food and Drink Advertising And Sponsorship Policy** **55 - 64**
- 10. Monitoring Scrutiny Recommendations Report** **65 - 70**

11. Date of Next Meeting - 9 July 2024

Emergency Evacuation Procedure – Outside Normal Office Hours

In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair.

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Committee Members:

Councillors: Cereste (Chair), A Shaheed (Vice Chair), Bi, Hussain, Lane, Mahmood, Rangzeb, Rush, Skibsted, Tyler and Qayyum

Substitutes: Councillors: Asif, Barkham, Fox, A. Jones and Sabir

Non-Statutory Co-opted Members: Parish Councillor Neil Boyce, Independent Co-opted Member, Parish Councillor Mark Ormston (substitute), Independent Co-opted Member, Chris De Wilde, Independent Co-opted Member, Sandie Burns MBE, Independent Co-opted Member and Caroline Tyrrell-Jones, Independent Co-opted Member.

Further information about this meeting can be obtained from Madia Afzal on telephone 01733 452509 or by email:

Madia.afzal@peterborough.gov.uk

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**MINUTES OF THE ADULTS AND HEALTH SCRUTINY COMMITTEE MEETING
HELD AT 7.00PM, ON
TUESDAY, 16 JANUARY 2024
BOURGES/VIERSEN ROOM, TOWN HALL, PETERBOROUGH**

Committee Members Present: Cereste (Chair), Barkham (sub, Vice Chair), Bi, J. Fox (sub), Hussain, Mahmood, Rush, Tyler, and Qayyum.

Co-opted Members: Neil Boyce, Sandie Burns (MBE), Caroline Tyrrell-Jones and Chris De Wilde.

Officers Present: Madia Afzal, Democratic Services Officer
Jon Chapman, Chair of Cambridgeshire & Peterborough
Safeguarding Adult Board
Tina Hornsby, Head of Adults Performance and Strategic
Development
Debbie McQuade, Service Director for Adults and Safeguarding
Stephen Taylor, Executive Director for Adults
Emmeline Watkins, Deputy Director of Public Health

Also Present: Cllr John Fox, Cabinet Advisor for Adults and Health

35. APOLOGIES FOR ABSENCE

Apologies for absence were received from Jyoti Atri, Director of Public Health
Councillors: Lane, Shaheed, Skibsted and Stevenson
Cabinet Member for Adults and Health: Cllr Saqib Farooq
Youth Councillor: Mohammad Akhtar

36. DECLARATIONS OF INTEREST

No declarations of interest were received.

**37. MINUTES OF THE ADULTS AND HEALTH SCRUTINY COMMITTEE MEETING
HELD ON 07 NOVEMBER 2023**

The minutes of the meeting held on 07 November 2023 were agreed as a true and accurate record.

38. CALL IN OF ANY CABINET, CABINET MEMBER OR KEY OFFICER DECISION

There were no call-ins received.

39. SUPPLEMENTARY APPOINTMENT OF CO-OPTED MEMBER 2023/24

The Adults and Health Scrutiny Committee received a report in relation to the appointment of a Co-opted Member in accordance with the Council's Constitution Part 3, Section 4 – Overview and Scrutiny Functions.

The purpose of the report was to seek approval from the Committee to appoint Caroline Tyrrell-Jones as a Non-Voting Co-opted Member for the municipal year 2023/2024

to the Adults and Health Scrutiny Committee in accordance with Part 3, Section 4 – Overview and Scrutiny Functions.

The Democratic Services Officer introduced the report and explained that the Chair, Vice-Chair and group representatives welcomed the nomination.

The Committee unanimously agreed to the appointment of Caroline Tyrrell-Jones as a Non-Voting Co-opted Member for the municipal year 2023/2024.

The Chair welcomed the Co-opted Member and invited her to join the Committee for the rest of the meeting.

AGREED ACTIONS:

The Adults and Health Scrutiny Committee considered the report and RESOLVED to make the following appointment:

1. Caroline Tyrrell-Jones as an Independent Co-opted Member with no voting rights to the Adults and Health Scrutiny Committee for the municipal year 2023/2024. Appointment to be reviewed annually at the beginning of the next municipal year.

40. FORWARD PLAN OF EXECUTIVE DECISIONS

The Chair introduced the report which included the latest version of the Council's Forward Plan of Executive Decisions containing decisions that the Leader of the Council, the Cabinet or individual Cabinet Members would make during the forthcoming month. Members were invited to comment on the plan and where appropriate, identify any relevant areas for inclusion in the Committee's Work Programme.

- Clarification on the PCC's Home Care Spend decision was sought, with one Member requesting additional information on what the decision was seeking to improve. The officer agreed to liaise with Adults Commissioning to fulfil the Member's request.
- Clarification on the Delegation to Cambridgeshire County Council re. recommission of the Healthy Schools Support Service – KEY/13MAR23/01 decision was sought, with one Member querying the financial disparity between Peterborough and Cambridgeshire.
- In response, it was advised that that funding for the two regions derived from different grants, the Peterborough funding derived from the Peterborough Public Health Grant and the Cambridgeshire funding derived from the Cambridgeshire Public Health Grant.
- It was further advised that the funding was based on the number of schools and that additional resources were allocated to Cambridgeshire due to its population size.

AGREED ACTIONS:

The Adults and Health Scrutiny Committee considered the current Forward Plan of Executive Decisions and RESOLVED to note the report. The Committee also requested that Officers:

- Provide further information on what the Approval on PCC's Home Care Spend through CCC's DPS 2024-27 - KEY/18DEC23/04 is seeking to improve.

41. PORTFOLIO HOLDER REPORT FROM THE CABINET MEMBER FOR ADULT SOCIAL CARE, HEALTH AND PUBLIC HEALTH

The Adults and Health Scrutiny Committee received a report in relation to the portfolio

holder progress report on Adult Social Care.

The Cabinet Advisor for Adults and Health introduced the report and key points raised included:

- The first portfolio holder report since the decision to separate Peterborough City Council's Adult Social Care function from Cambridgeshire was presented to the Committee.
- It was noted that the service area had persevered to identify strengths, clear actions and better areas for concern.
- The positive feedback from the ex-Director leading the regional external challenge on Peterborough's achievements following the separation from Cambridgeshire was relayed to members of the Committee.
- Reference was made to the Care Quality Commission assurance (CQC) of Adult Social Care Services.
- Members were advised that the CQC's methodology was in its development stage.
- It was noted that the report provided an overview of the work that had been undertaken.

The Adults and Health Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Clarification on 4.1.3 of the report under efficient processes was sought, with one Member querying whether housing and care needs of users were being fulfilled and the work which had been undertaken.
- It was advised that the service area worked closely with colleagues in housing to identify appropriate housing.
- Reference was also made to the Occupational Therapist, based in the Housing Needs Team.
- Members were advised that the Therapist worked across Adult and Social Care to provide support with adaptations and assessments.
- Furthermore, the Committee were assured that the service area was working with partners to resolve housing issues.
- Concerns were raised around the length of time it took to house those in need and its implications on other needs including the health and mental health of residents.
- Furthermore, Members queried whether anything could be done to mitigate these problems.
- The Officer agreed to consider individual housing and care cases on the Committee's behalf, and it was advised that it was also in the service area's best interest to progress applications in a swift and efficient manner.
- A query was raised on waiting lists under 4.2.4 of the report and whether these were being impacted by local NHS waiting lists and whether they had resulted in challenges for the service area.
- In response, it was advised that waiting lists were not impacted, however demand had increased.
- Furthermore, it was suggested that the service area meet with local NHS bosses to resolve the issue.
- Members were advised of the regular meetings with health colleagues at the Northwest Anglia NHS Foundation Trust (NWAFT) and the increasing complexity of cases was acknowledged.
- In terms of the patients who were mistakenly discharged from hospital, without the appropriate care packages, it was advised that the service area had written to the acute regarding the ongoing concerns and Members were assured that the issues were being addressed on a daily basis.

- Moreover, the issues were acknowledged, the importance of swift hospital discharge was recognised, and Members were referred to the collaborative work with the Integrated Transfer Care Hub.
- A query was raised on Peterborough's ranking under 4.4.4 of the report and whether any work had been undertaken to improve these rankings.
- The low rankings were acknowledged and the reasoning as well as the ongoing improvement work was outlined.
- Clarification on the collaborative work with the voluntary and community sector, under 4.2.1 of the report (page 36) was sought, with one Member querying what was being done to assist the sector with the ongoing challenges.
- In response, it was advised that the service area regularly engaged with the sector and the Early Intervention and Prevention work was outlined.
- Furthermore, the local authority's commissioning work the voluntary sector was noted and Members were advised that work was underway with partners to streamline the commissioning process.

The following recommendation was made by Councillor Qayyum and seconded by Councillor Hussain:

The Adults and Health Scrutiny Committee recommended that a report be requested from the Integrated Care Board on current waiting list status for operations in hip and knee joint replacement and cognitive assessments and how that is impacting increase in potential adult social care demand and which if any external providers have been awarded outsource contracts to bring these waiting lists down and the cost, the recommendation was **AGREED**.

AGREED ACTIONS:

The Adults and Health Scrutiny Committee **RESOLVED** to:

Note the updates from Adult Social Care, including the summary of findings from the adult social care self-assessment and the subsequent external challenge and the You Said, We did work undertaken with partners and adults with lived experience.

RECOMMENDATION:

The Committee also **RECOMMENDED** that a report be requested from the Integrated Care Board (as mentioned above).

42. CAMBRIDGESHIRE AND PETERBOROUGH SAFEGUARDING ADULTS' PARTNERSHIP BOARD ANNUAL REPORT 2022-23

The Adults and Health Scrutiny Committee received a report in relation to the work of the Safeguarding Adult Board and the work of the sub committees. The report also highlighted the significant events from April 2022- March 2023.

The Chair of Cambridgeshire & Peterborough Safeguarding Adult Board introduced the report and key points raised included:

- The three primary functions of the Safeguarding Board as set out by the Care Act 2014 were outlined.
- The Board's three statutory partners were also detailed.
- Reference was made to the Safeguarding Partnership's current priorities: understanding and developing tools, learning around mental capacity, the wide-ranging work around vulnerabilities and learning from Safeguarding Adult Reviews (SAR).
- Members were advised that the report provided a snapshot of data relating to

Peterborough.

- The Officer's introduction focused on the Partnership's key priorities and the challenges in respect to the priorities were outlined.
- Members were updated on the work in relation to vulnerabilities such as mental health, substance misuse, financial abuse and rough sleeping.
- Furthermore, the benchmarking work and scoping which had been undertaken in respect to these areas was noted.
- Members were advised that a Financial Abuse Pathway had been developed by the Board.
- The journey of a child into Adult Social Care was highlighted as the area of focus moving forward.
- Reference was made to the leader of the Learning Disability Reviews and how the responsibility for such lied with the Integrated Care Board and not the Safeguarding Partnership Board.
- The areas of development were highlighted.

The Adults and Health Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- A query on adult grooming and romance fraud was raised.
- The Member's concerns were acknowledged. However, it was advised that it was difficult to intervene in cases where a person had the mental capacity and that to date, no such cases had been brought to the Partnership's attention.
- Furthermore, the Committee were assured that processes were in place to mitigate such issues for individuals with capacity but at risk from their own decisions.
- The Committee queried whether the Partnership had considered training with voluntary groups.
- In response, the extensive, free training package for Peterborough and Cambridgeshire was outlined and it was suggested that the Committee make contact with Jo Procter for further details on localised training.

AGREED ACTIONS:

The Adults and Health Scrutiny Committee RESOLVED to:

Note the contents of the annual report.

43. MONITORING SCRUTINY RECOMMENDATIONS REPORT

The Democratic Services Officer introduced the report which enabled the committee to monitor and track the progress of recommendations made to the Executive or Officers at previous meetings.

AGREED ACTIONS:

The Adults and Health Scrutiny Committee considered the report and RESOLVED to note the responses from Cabinet Members and Officers to recommendations made at previous meetings as attached in Appendix 1 to the report.

44. WORK PROGRAMME 2023/2024

The Democratic Services Officer presented the report which considered the relevant items presented in 2023/2024 of the Adults and Health Scrutiny Committee and looked at the work programme for the new municipal year 2023/2024 to determine the Committee's priorities.

AGREED ACTIONS:

The Adults and Health Scrutiny Committee considered the Work Programme for 2023/2024 and RESOLVED to note the report.

45. DATE OF NEXT MEETING

The date of the next meeting was noted as being the 12th of March 2024.

CHAIR

Meeting started at 7.00pm and finished at 8.00pm

ADULTS AND HEALTH SCRUTINY COMMITTEE	AGENDA ITEM No. 5
12 MARCH 2024	PUBLIC REPORT

Report of:	Interim Director for Legal and Governance and Monitoring Officer - Adesuwa Omoregie	
Contact Officer(s):	Madia Afzal, Democratic Services Officer	Tel. 01733 4525509

FORWARD PLAN OF EXECUTIVE DECISIONS

RECOMMENDATIONS	
FROM: Interim Director for Legal and Governance and Monitoring Officer - Adesuwa Omoregie	Deadline date: N/A
<p>It is recommended that the Adults and Health Scrutiny Committee considers:</p> <p style="padding-left: 40px;">the current Forward Plan of Executive Decisions included at Appendix 1 and identifies any relevant items for inclusion within their work programme or request further information.</p>	

1. ORIGIN OF REPORT

1.1 The report is presented to the Committee to enable the Scrutiny Committee to consider the Forward Plan of Executive and consider what action if any should be taken in respect of those decisions by the Scrutiny Committee.

2. PURPOSE AND REASON FOR REPORT

2.1 This is a regular report to the Adults and Health Scrutiny Committee outlining the content of the Forward Plan of Executive Decisions.

2.2 This report is for the Adults and Health Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:

The Scrutiny Committees will:

(f) *Hold the Executive to account for the discharge of functions in the following ways:*

ii) *By scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions.*

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

4.1 The latest version of the Forward Plan of Executive Decisions is attached at Appendix 1. The Forward Plan contains those Executive Decisions which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) can take and any new key decisions to be taken

after 25 March 2024.

4.2 The information in the Forward Plan of Executive Decisions provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these executive decisions, or to request further information.

4.3 If the Committee wished to examine any of the executive decisions, consideration would need to be given as to how this could be accommodated within the work programme.

4.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

5. CONSULTATION

5.1 Details of any consultation on individual decisions are contained within the Forward Plan of Executive Decisions.

6. ANTICIPATED OUTCOMES OR IMPACT

6.1 After consideration of the Forward Plan of Executive Decisions the Committee may request further information on any Executive Decision that falls within the remit of the Committee.

7. REASON FOR THE RECOMMENDATION

7.1 The report presented allows the Committee to fulfil the requirement to scrutinise Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions in accordance with their terms of reference as set out in Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3.

8. ALTERNATIVE OPTIONS CONSIDERED

8.1 N/A

9. IMPLICATIONS

Financial Implications

9.1 N/A

Legal Implications

9.2 N/A

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None

11. APPENDICES

11.1 Appendix 1 – Forward Plan of Executive Decisions

PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS

PUBLISHED: 23 FEBRUARY 2024

PART 1 – FORWARD PLAN OF KEY DECISIONS

KEY DECISIONS FROM 25 MARCH 2024

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
<p>Award of Contract for Traffic Signals 2024 - 2032 – KEY/25MAR24/01</p> <p>1. Authorise the award of a 'Call Off' contract for the Traffic Signals Supply, Installation and Maintenance from 2024 for an initial period of 5 years; and</p> <p>2. Authorise the award of an extension to the 'Call Off' contract period by a further 3 years.</p>	<p>Cabinet Member for Infrastructure, Environment and Climate Change - Councillor Gavin Elsey</p>	<p>May 2024</p>	<p>Growth, Resources, And Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholder processes</p>	<p>Martin Brooker, Highway Maintenance and Schemes Commissioning Manager, martin.brooker@peterborough.gov.uk</p> <p>Report Author - Amy Pickstone.</p>	<p>Place and Economy</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Peterborough Housing Strategy 2024-2029 - KEY/25MAR24/02 - Recommendation of the Housing Strategy for adoption to Council for adoption</p>	<p>Cabinet</p>	<p>17 June</p>	<p>Growth, Resources, And Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Six week period of public consultation from 22nd January until 4th March 2024</p>	<p>Anne Keogh, Housing Strategy and Implementation Manager Email: anne.keogh1@peterborough.gov.uk</p>	<p>Place and Economy</p>	<p>Final version of the Housing Strategy 2024-2029</p> <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

PREVIOUSLY ADVERTISED KEY DECISIONS

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
<p>1. PCC/CCC Delegation Agreement for jointly procured Floating Support service - KEY/27FEB23/08 - Approval of Delegation Arrangements to allow CCC to implement and manage this contract on behalf of PCC.</p>	<p>Cllr Saqib Farooq, Cabinet Member for Adults and Health</p>	<p>February 2024</p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>Feedback sought from existing customers, staff and external partners/stakeholders prior to commencing re-procurement</p>	<p>Sarah Croxford, Senior Commissioner (Accommodation) sarah.croxford@peterborough.gov.uk</p>	<p>Adults</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>2. Delegation to Cambridgeshire County Council re. recommission of the Healthy Schools Support Service – KEY/13MAR23/01 "The Public Health Directorate are seeking to continue provision of the Healthy Schools Support Service for a further 19-month period, from 1st September 2023 - 31st March 2025. The service has been successfully operating across Peterborough and Cambridgeshire since 2018 at an annual value of £148,520 to Cambridgeshire and £58,680 to Peterborough. This new contract period will be used to provide officers sufficient time to review effectiveness, understand the evidence base and better evaluate the impact of current provision to inform future commissioning intentions. The total cost to PCC for this period will be £92,276.66."</p>	<p>Cllr Saqib Farooq, Cabinet Member for Adults and Health</p>	<p>February 2024</p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>A comprehensive consultation will be undertaken with service users, partners and key stakeholders as part of the required work needed to inform future commissioning intentions</p>	<p>Raj Lakshman, consultant in Public Health, raj.lakshman@cambridgeshire.gov.uk</p>	<p>Public Health</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>3. PCC SEND and AP expenditure – KEY/3JUL23/01 Approval to authorise the future expected spend through Cambridgeshire County Council's Children's External Placements Dynamic Purchasing System (PDPS) until 31st March 2024 with providers for Alternative Education Provision – SEND and AP and Inclusion Team.</p>	<p>Cllr Ray Bisby, Cabinet Member for Children's Services</p>	<p>February 2024</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>N/A</p>	<p>Jason Wing, jason.wing@peterborough.gov.uk</p>	<p>Children and Young People's Service</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>4. Post-16 Framework for Alternative Education and Training – KEY/17JUL23/01 - Agreement for the Post-16 Framework for Alternative Education and Training to be able to call off this Framework which is Cambridgeshire led.</p>	<p>Cllr Ray Bisby, Cabinet Member for Children's Services</p>	<p>February 2024</p>	<p>Children and Education Scrutiny Committee</p>	<p>All wards</p>	<p>Family Voice, Young People representation groups (Access Champions), representatives of seldom heard groups</p>	<p>David Rhodes, Commissioning Manager, Email: david.rhodes@peterborough.gov.uk</p>	<p>Adults</p>	<p>Paper from Children and Young People's Committee in Cambridgeshire</p>
<p>5. Medgen Nursing Services Limited - KEY/17JUL23/02 - Approval for spend on a young person's placement for nine months.</p>	<p>Cllr Ray Bisby, Cabinet Member for Children's Services</p>	<p>February 2024</p>	<p>Children and Education Scrutiny Committee</p>	<p>Central Ward</p>	<p>No other consultation sought.</p>	<p>Ros Anderson, ART Support Officer, Email: ros.anderson@cambridgeshire.gov.uk Tel: 01733 863986</p>	<p>Children and Young People's Service</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
6.	Peterborough Station Quarter LUF2 Funding - KEY/04DEC23/01 Authority to enter into grant funding agreements for the LUF2 funds with the CPCA and to delegate authority to award and enter into contracts.	Cabinet	11 March 2024	Growth, Resources and Scrutiny Committee	Central Ward	CPCA	Karen Lockwood, Head of Regeneration Karen.lockwood@peterborough.gov.uk , 07825902794	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
7.	Award of Bikeability Contract for 2024/25 – KEY/04DEC23/04 Peterborough City Council has received funding from Active Travel England to deliver Bikeability cycle training for the year 2024/25. The existing contract with the current provider will end on 31 st March 2024. Therefore, we seek approval to award contract (after completion of procurement exercise) to new provider to begin on 1 st April 2024.	Cllr Gavin Eley, Cabinet Member for Infrastructure, Environment and Climate Change	27 February 2024 For Consideration	Climate Change and Environment Scrutiny Committee	All wards	Will go to tender for the new contract and offer providers an opportunity to submit a bid which will be assessed.	Lewis Banks, Transport and Environment Manager, 01733 317465, Lewis.banks@peterborough.gov.uk	Place and Economy	Exempt appendices will be submitted for the financial submissions on the contract award prices. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
8.	CCTV Surveillance System Service - maintenance contract award – KEY/18DEC23/01 - Maintenance contract award by Peterborough City Council following a joint procurement of Peterborough City Council and Fenland District Council's CCTV Surveillance System whereby Fenland District Council delegate the function of this contract to Peterborough City Council to act as lead local authority.	Cllr Peter Hiller - Cabinet Member for Housing, Growth and Regeneration	May 2024	Growth, Resources, And Communities Scrutiny Committee	All wards.	Not required.	Aarron Locks, CCTV Shared Service Manager, Tel: 07894 913503, Email: aarron.locks@peterborough.gov.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
9.	Healthy Child Programme recommissioning - KEY/18DEC23/02 - To agree the approach for the recommissioning of the Healthy Child Programme and the associated service specification.	Cabinet	11 March 2024	Children and Education Scrutiny Committee	All wards.	Local user voice will be picked up in the CYP JSNA that Public Health will be completing in a timeline parallel to this.	Raj Lakshman, consultant in Public Health, raj.lakshman@cambridgeshire.gov.uk	Public Health	As well as the main paper and appendices, we will also provide relevant links to needs assessments on Cambridgeshire and Peterborough insight.

KEY DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
10.	Treatment of Dry Mixed Recycling - Services Contract - KEY/01JAN24/02 - Award of contract for haulage, processing, and onward sale of dry mixed recycling.	Cllr Gavin Eley, Cabinet Member for Infrastructure, Environment and Climate Change	01 May 2024	Climate Change and Environment Scrutiny Committee	All wards	None	Amy Nebel, Senior Waste and Recycling Officer, Email: Amy.nebel@peterborough.gov.uk	Place and Economy	Exempt appendices will be submitted for the financial submissions on the contract award prices. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
11.	Procurement of Multi-Disciplinary Design Team for Vine Project – KEY/15JAN24/02 - Procurement of Multi-Disciplinary Design Team for Vine Project	Cabinet	22 March 2024	Growth, Resources, And Communities Scrutiny Committee	Fletton & Stanground Ward and Central Ward	No additional consultation other than relevant internal and external stakeholder processes	Karen Lockwood, Head of Regeneration, Email: karen.lockwood@peterborough.gov.uk Tel: 07825 902794	Place & Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
12.	To procure a contract for Electric Vehicle Charging Infrastructure - KEY/15JAN24/03 - The Council is working in partnership with the Combined Authority and Cambridgeshire County Council to procure a supplier who will roll out Electric Vehicle Charging Infrastructure from late 2024/25 onwards. Successful procurement and submission of a business case will also ensure that the Council receives grant funding to support the roll-out of chargers across Peterborough.	Councillor Eley, Cabinet Member for Infrastructure, Environment and Climate Change	12 February 2024	Growth, Resources, And Communities Scrutiny Committee	All Wards	Future public consultation will be undertaken	Lewis banks, Transport & Environment Manager Tel: 01733 317465 Email: lewis.banks@peterborough.gov.uk	Place & Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
13. Delivery of Regulatory Services on behalf of Rutland County Council - KEY/15JAN24/04 - Delivery of Food Safety, Health and Safety, Housing Standards, Licensing and Pollution Control services on behalf of Rutland County Council. This is a continuation of the current agreement that commenced in April 2016.	Councillor Eley, Cabinet Member for Infrastructure, Environment and Climate Change	31 March 2024	Growth, Resources, And Communities Scrutiny Committee	N/A	No additional consultation other than relevant internal and external stakeholder processes	Peter Gell Head of Regulatory Services Tel: 07920160701 Email: peter.gell@peterborough.gov.uk	Place & Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
14. Peterborough Highway Services annual capital programme of works – KEY/15JAN24/05 - Decision requesting approval to deliver the works using the existing Peterborough Highways Term Service Contract and the allocation of funding across the 4 programmes of work.	Cabinet	11 March 2024	Growth, Resources, And Communities Scrutiny Committee	All Wards	Consultation will be undertaken for the individual packages of works identified in the works programme.	Amy Petrie, Principal programme and projects officer, amy.petrie@peterborough.gov.uk, 452272	Place & Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
15. Delivery of Highways Major Schemes 2024/2025 through the existing Peterborough Highways Term Service Contract – KEY/15JAN24/06 - Recommendation to approve the delivery of the Highways Major schemes 2024/2025 programme of works through the existing Peterborough Highway Services Term Service Contract.	Cabinet	11 March 2024	Growth, Resources, And Communities Scrutiny Committee	All Wards	Consultation will be undertaken prior to construction	Amy Petrie, Principal programme and projects officer, amy.petrie@peterborough.gov.uk, 452272	Place & Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
16. Approval of 5-year review of Highway Asset Management Policy documents - KEY/15JAN24/07 - Approval of 5-year review of Highway Asset Management Policy documents including Highway Asset Management Policy and Strategy, Highway Infrastructure Asset Management Plan, and Highway Maintenance Plan.	Councillor Eley, Cabinet Member for Infrastructure, Environment and Climate Change	February 2024	Growth, Resources, And Communities Scrutiny Committee	All Wards	Relevant internal and external stakeholder processes	Kevin Ekins, Asset and Performance Manager, PHS, Tel: 01733 453448, Email: kevin.ekins@peterborough.gov.uk	Place & Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
17. Approval of a Section 76 notice for the allocation of funding to establish obesity and cardiovascular disease prevention interventions in GP practices – KEY/12FEB24/01 To approve a section 76 for the allocation of funding to the integrated care board to enable it to establish obesity and cardiovascular disease prevention interventions in GP practices and the delegation of authority to Cambridgeshire County Council for it to establish a joint agreement for the two local authorities with the integrated care board.	Cllr Saqib Farooq, Cabinet Member for Adults and Health	February 2024	Adults and Health Scrutiny Committee	All wards	Consultation was undertaken with frontline clinicians and integrated care board staff who have a remit or opportunity to support and develop prevention in primary care.	Val Thomas, deputy director of public health (Cambridgeshire) Tel: 07884 183374 Email: val.Thomas@cambridgeshire.gov.uk	Adults	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
18. Translation and Interpretation Services - KEY/12FEB24/03 - Translation and Interpretation Services is a corporate service available to all PCC Directorates and Officers. Translation services are part of the Council's Public Sector Equality Duty. The service meets this obligation by ensuring accessibility for the customers and communities we serve.	Cabinet	11 March 2024	Children and Education Scrutiny Committee	All wards	None required	Jo Leggett; Commissioning Manager for Children in Care Email: joanne.leggett@peterborough.gov.uk	Adults	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
19. Re-commissioning of Community Sexual and Reproductive Health Services – KEY/11MARCH24/01 - Approval for the re-commission and procurement approach for Community Sexual and Reproductive Health Services.	Councillor Saqib Farooq, Cabinet Member for Adults and Health	20 March 2024	Adults and Health Scrutiny Committee	All	A sexual and reproductive health needs assessment has been undertaken that included consultation with current providers, partner organisations, service users and community members.	Val Thomas, val.thomas@cambridgeshire.gov.uk	Adults	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
20. The re-commissioning of the Prevention of Sexual Ill-health Services - KEY/11MARCH24/02 - Approval for the re-commission and for the approach for the Prevention of Sexual Ill health Services.	Councillor Saqib Farooq, Cabinet Member for Adults and Health	20 March 2024	Adults and Health Scrutiny Committee	All	A sexual health needs assessment has been undertaken which included consultation with service users, current provider, partner organisations and community members.	Val Thomas, val.thomas@cambridgeshire.gov.uk	Adults	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
21. Treatment of Street Sweeping Recycling Services – KEY/11MARCH24/03 - Peterborough City Council requires a competent contractor to deliver the Treatment of street sweeping materials. These materials include litter such as cigarette butts, food packaging, leaf litter, weeds and grit, from the pavements and roads within the city of Peterborough.	Councillor Eley, Cabinet Member for Infrastructure, Environment and Climate Change	3 May 2024	Climate Change and Environment Scrutiny Committee	N/A	N/A	Amy Nebel Senior Waste and Recycling Officer, amy.nebel@peterborough.gov.uk	Place and Economy	Exempt appendices will be submitted for the financial submissions on the contract award prices. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
22. Post 16 Framework - KEY/11MARCH24/04 - For Peterborough City Council to be able to call off the Cambridgeshire County Council Post-16 Dynamic Purchasing System (DPS).	Cabinet	11 March 2024	Children and Education Scrutiny Committee	All	Parent carers, young people and service areas.	David Rhodes, Commissioning Manager (SEND), david.rhodes@peterborough.gov.uk	Adults	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
23. Visitor Economy Strategy - KEY/11MARCH24/05 - Approval sought for the new Peterborough Visitor Economy Strategy.	Cabinet	11 March 2024	Growth, Resources and Communities Scrutiny Committee	All	N/A	Tom Hennessy, 07950960108, tom.hennessy@opportunitypeterborough.co.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
24. Peterborough City Council Care Leavers Local Offer - KEY/11MARCH24/06 - Agreement to implement an improved local offer for Peterborough City Council's Care Leavers.	Cabinet	22 March 2024	Children and Education Scrutiny Committee	All	N/A	J Gregg -Director Children's Services - john.gregg@peterborough.gov.uk 07920160740, M Berry - Acting Head of Service - michaela.berry@peterborough.gov.uk Acting Head of Service - michaela.berry@peterborough.gov.uk	Children's and Young People's Service	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
25. To create a new Walking and Cycling Member Working Group - KEY/11MARCH24/07 - The new Group will assist in developing the Local Cycling and Walking Infrastructure Plan, the Rural Walking and Cycling Strategy, as well as other active travel initiatives.	Cabinet	31 March 2024	Climate Change and Environment Scrutiny Committee	All	Future consultation will occur as the strategies are developed.	Lewis Banks, Transport & Environment Manager, 01733 317465, lewis.banks@peterborough.gov.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
26. Award of contract for Electronic Document Management Solution – KEY/11MARCH24/08 - Approve the contract award of the IT solution supporting most services via the I@W framework to NEC with commencement date 29th April 2024 for a five-year contract period and two optional one-year extensions.	Councillor John Howard - Deputy Leader and Cabinet Member for Corporate Governance and Finance	30 March 2024	Growth, Resources and Communities Scrutiny Committee	N/A	N/A	Chris Stromberg, Head of Business & Digital Systems, 01223 715654, chris.stromberg@cambridgeshire.gov.uk	Corporate Services	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE

DECISIONS TO BE TAKEN IN PRIVATE								
KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
Blue Sky Peterborough - Shareholder Cabinet Committee - Recommendation to dissolve Blue Sky Peterborough.	Cabinet	22 March 2024	Growth, Resources and Communities Scrutiny Committee	N/A	The Director of the Company	Adesuwa Omoregie - Interim Director of Legal & Governance and Monitoring Officer	Legal and Governance Department	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. Paragraph 3 of Part 1 Schedule 12A of the Local Government Act 1972, as amended, and that it would not be in the public interest for this information to be disclosed. (Relating to the financial or business affairs of any particular person)

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PREVIOUSLY ADVERTISED DECISIONS TO BE TAKEN IN PRIVATE

KEY DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
1.	Sale of Property at Lincoln Road – KEY/04DEC23/03 - Sale of surplus property, individual sales exceeding £500,000.	Cabinet	11 March 2024	Growth, Resources and Communities Scrutiny Committee	North Ward	N/A.	Felicity Paddick Felicity.paddick@peterborough.gov.uk , 07801910971	Corporate Services	Exempt appendix 1, financial and personal details of a third party.
2.	Regional Fitness and Swimming Centre Building - KEY/12FEB24/02 - Decision on the future use of the building following the identification of RAAC in the structure (Reinforced Autoclaved Aerated Concrete), and presentation of options / plans for city leisure provision	Cabinet	11 March 2024	Growth, Resources and Communities Scrutiny Committee	All Wards	Specialist property advisors	Rob Hill - Service Director Housing and Communities Tel: 07815 558081 Email: Rob.hill@peterborough.gov.uk	Place & Economy	'Structural report and Commercial / Finance Reports Exempt appendices will be submitted for the financial and commercially sensitive submissions. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
3.	Development For the First Primary School in Great Haddon – KEY/26FEB24/01 - To consider and approve the proposed development of the first primary school for Great Haddon.	Cabinet	11 March 2024	Children and Education Scrutiny Committee	Hampton Vale	None	Karen Frearson, Head of Strategic Assets, Karen.frearson@peterborough.gov.uk , 01733 384536	Children and Young People's Service	A Cabinet Paper will be prepared to set out details of the proposed development. There will be exempt appendices relating to significant capital expenditure which will be commercially sensitive. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
4.	Fletton Quays Hilton Hotel – KEY/26FEB24/02 - The Peterborough Hilton hotel is in administration, and the Council has lent £14.7m to it. This is to agree the strategy/business case for next steps for the hotel.	Cabinet	22 March 2024	Growth, Resources and Communities Scrutiny Committee	City wide	Consultation has taken place with Group Leaders.	Jill Evans, Service Director, Corporate Finance, Jill.Evans@peterborough.gov.uk	Corporate Services	Exempt appendices will be submitted for the financial and commercially sensitive submissions. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
<p>5. Refurbishment Works Relating to LAHF and SHAP Acquisitions Following Successful Grant Awards – KEY/26FEB24/03 - Refurbishment works of housing properties to enable occupation by relevant cohorts within the LAHF and SHAP projects.</p>	Cabinet	11 March 2024	Growth, Resources and Communities Scrutiny Committee	City wide	Officer level at present but will be taken to CLT and CPF.	Felicity Paddick, Head of Estates, felicity.paddick@peterborough.gov.uk , 07801 910971	Corporate Services	Exempt appendices will be submitted for the financial and commercially sensitive submissions. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

DECISIONS FROM FEBRUARY 2024								
DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
Approval of draft LNRS before public consultation - Approval of draft LNRS to allow it to go out for wider public consultation.	Cabinet	15 July 2024	Climate Change and Environment Scrutiny Committee	All Wards	The draft LNRS will be formed by broad stakeholder consultation across Peterborough and Cambridgeshire.	Darren Sharpe, Natural & Historic Environment Manager Email: darren.sharpe@peterborough.gov.uk	Place & Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

PREVIOUSLY ADVERTISED DECISIONS

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
1. Approval of the Peterborough Sufficiency Strategy Every top tier local authority is required to publish a sufficiency strategy. This must set out how we seek to avoid children coming into care through the provision of family support services and identify steps that we are taking to ensure that we have sufficient placements for children in care in our area, so that as many children and young people in care can live locally, provided that this is in their best interests.	Cllr Ray Bisby, Cabinet Member for Children's Services	February 2024	Children and Education Scrutiny Committee	All Wards	There has been widespread consultation including with children and young people in care.	John Gregg John.gregg@peterborough.gov.uk	Children and Young People's Service	Scrutiny Report.
2. Citizen Advice Peterborough Grant 2024/2025 - To award a grant of £130,000 to Citizens Advice Peterborough to deliver services to support clients to manage debt, income, employment, housing and other advice issues.	Councillor Howard, Deputy Leader and Cabinet Member for Corporate Governance and Finance	31 March 2024	Growth, Resources and Communities Scrutiny Committee	All	This is a renewal of annual grant funding rather than a new service and features within the budget consultation.	Ian Phillips, Acting Head of Communities, ian.phillips@peterborough.gov.uk	Place & Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
3. Direct award of Public Health Primary Care Contracts (GP's and Pharmacies) - To directly award primary care contracts in line with the regulations found in the new Provider Selection Regime from 2024/25.	Councillor Saqib Farooq, Cabinet Member for Adults Services	23 February 2024	Adults and Health Scrutiny Committee	All	N/A	Val Thomas, Deputy Director of Public Health, 07884 183374, Val.Thomas@cambridgeshire.gov.uk	Public Health	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
4. Disposal of Surplus Land - Approval to dispose of property for best consideration.	Councillor Howard, Deputy Leader and Cabinet Member for Corporate Governance and Finance	31 March 2024	Growth, Resources and Communities Scrutiny Committee	Fletton and Stanground	None.	Sarah Cracknell, Principal Estates Manager, 07512 193207 sarah.cracknell@peterborough.gov.uk	Corporate Services	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

PART 4 – NOTIFICATION OF KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES

<i>DECISION TAKEN</i>	<i>DECISION MAKER</i>	<i>DATE DECISION TAKEN</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DIRECTORATE</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</i>
None.								

FORWARD PLAN

PART 1 – KEY DECISIONS

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:

Cllr Mohammed Farooq (Leader of the Council), Cllr Howard (Deputy Leader); Cllr Bisby; Cllr Elsey; Cllr Saqib Farooq and Cllr Hiller.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month, and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to philippa.turvey@peterborough.gov.uk, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE

Whilst most of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Democratic Services at email: democratic.services@peterborough.gov.uk.

All decisions will be posted on the Council's website: www.peterborough.gov.uk/executivedecisions. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

DIRECTORATE RESPONSIBILITIES

Please note that all Directorates have been colour coded. Each decision will be colour coded in accordance with the below.

CORPORATE SERVICES DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Financial and Resources

Internal Audit, Insurance and Investigations

Peterborough Serco Strategic Partnership (Business Support, Corporate Procurement, Business Transformation and Strategic Improvement, Customer Services, Shared Transactional Services)

Communications

Commercial & Property

Registration and Bereavement Services

Commercial & Property

Delivery and Transformation

Health & Safety

Human Resources & Workforce Development - (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

Digital, Data Analytics, Risk & IT Services

Transformation and Programme Management Office, Business Intelligence, Commercial, Strategy and Policy, Shared Services

Performance and Information (Performance Management, Systems Support Team)

CHILDREN AND YOUNG PEOPLE'S SERVICE Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Children's Services (Children's Social Care Operations, Children's Social Care Quality Assurance, Child Health, Clare Lodge (Operations), Access to Resources)

Education, (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure, Early Years and Quality Improvement)

ADULTS Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services, Safeguarding Boards – Adults and Children's)

Business Management and Commercial Operations (Commissioning)

LEGAL AND GOVERNANCE DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Corporate Lawyers

Constitutional Services, (Democratic Services, Electoral Services, Executive and Members Services) - (Town Hall, Bridge Street, Peterborough, PE1 1HG)

Information Governance, (Freedom of Information and Data Protection)

PLACE AND ECONOMY DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Development and Construction (Development Management, Planning Compliance, Building Control)

Planning Growth and Environment (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment)

Housing and Homelessness

Highways and Transport (Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads, Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

Employment and Skills

Community Safety

Regulatory Services

Emergency Resilience & Planning

(Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls)

PUBLIC HEALTH DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Health Protection, Health Improvements, Healthcare Public Health.

PETERBOROUGH CITY COUNCIL'S CABINET MEMBERS WOULD LIKE TO HEAR FROM YOU

The Leader of Peterborough City Council is offering everyone a chance to comment or raise queries on the decisions highlighted on the Council's Forward Plan.

Your comments and queries can be submitted to the Council's Governance Team using the form overleaf, or alternatively by telephone or email. The Governance team will then liaise with the appropriate Cabinet Member and ensure that you receive a response. Members of the Cabinet, together with their areas of responsibility, are listed below:

Councillor Mohammed Farooq	Leader of the Council.
Councillor John Howard	Deputy Leader and Cabinet Member for Corporate Governance and Finance.
Councillor Saqib Farooq	Cabinet Member for Adults and Health.
Councillor Ray Bisby	Cabinet Member for Children's Services.
Councillor Gavin Elsey	Cabinet Member for Infrastructure, Environment and Climate Change.
Councillor Peter Hiller	Cabinet Member for Housing, Growth and Regeneration.

SUBMIT YOUR COMMENTS OR QUERIES TO PETERBOROUGH CITY COUNCIL'S CABINET

Your comment or query:

How can we contact you with a response?
(please include a telephone number, postal and/or e-mail address)

Name

Address

.....

Tel:

Email:

Who would you like to respond? (if left blank your comments will be referred to the relevant Cabinet Member)

ADULTS AND HEALTH SCRUTINY COMMITTEE	AGENDA ITEM No. 6
12 MARCH 2024	PUBLIC REPORT

Report of: Dental Commissioning Update	Name of External Organisation: Cambridgeshire and Peterborough Integrated Care Board	
Contact Officer(s):	Nicci Briggs, Chief Finance Officer	

THE PROVISION OF NHS DENTAL SERVICES IN PETERBOROUGH

RECOMMENDATIONS
It is recommended that Peterborough Adults and Health Scrutiny Committee:
<ol style="list-style-type: none"> 1. Are asked to note the content of the report. 2. Cambridgeshire and Peterborough Integrated Care Board want to assure members that we are working closely with Dental Providers who deliver an NHS dental contract in Peterborough to continue to recover and restore effective dental services, since the delegation of the commissioning of these service since 1 April 2023.

1. ORIGIN OF REPORT

1.1 This report is submitted to the Adults and Health Scrutiny Committee following a request from the Committee for information regarding the current provision of dental services and access to urgent dental care in Peterborough.

2. PURPOSE AND REASON FOR REPORT

2.1 The purpose of this report is to

- (a) Provide an overview of how dental provision has been managed previously in Peterborough.
- (b) Provision going forward.
- (c) Access to urgent dental care

2.2 This report is for the Health Scrutiny Committee to consider under its Terms of Reference Part 3, Section 4 - Overview Scrutiny Functions, paragraph No. 2.1 Functions determined by Council:

3. Scrutiny of the NHS and NHS providers.

3. BACKGROUND AND KEY ISSUES

3.1 Background

3.1.1 The Health and Care Act received Royal Assent on 28 April 2022 and as a result Integrated Care Boards (ICB) became legally and operationally established on 1 July 2022. This fulfils the long-term policy ambition of giving systems responsibility for managing local population health needs, tackling inequalities and addressing fragmented pathways of care.

3.1.2 In the East of England, the Primary Medical Care (PMC) function was delegated to Integrated Care Boards (ICB) effective from 1 July 2022. The responsibility for Dental

and Pharmacy and Optometry (P&O) functions were delegated to ICBs with effect from 1 April 2023.

- 3.1.3 The governance framework within which NHS Dental Services are provided is through a national Dental Contracting Framework. This overarching governance frames how services are delivered, prior to delegation by NHS England – East of England and then following delegation of dental services, ICBs.
- 3.1.4 Cambridgeshire and Peterborough Integrated Care System has inherited a number of NHS Dental contracts that have underperformed since at least 2018 / 19, against the national General Dental Services contract that has been in place since 2006 and is activity driven. The pandemic exacerbated the under delivery and the restoration of NHS Dental Services has been slow to recover, largely as a result of the pricing structure of this contract.

Local context

- 3.1.5 On 1 April 2023, NHS Cambridgeshire & Peterborough, the local Integrated Care Board (ICB), became responsible for the commissioning and management of NHS dental services in the area. The ICB has since been able to secure £6.1m in funding to help improve access to this service and support our communities.
- 3.1.6 The ICB has engaged with local providers who deliver NHS Dental Services across the system, who are very supportive and eager to work with us, to improve access to NHS Dental Services for all patients across the area.
- 3.1.7 The ICB used commissioning, population health and health inequalities data to identify the geographical areas of Cambridgeshire and Peterborough, where the majority of additional resource should be focused. Peterborough was highlighted as one of the areas of need, where there are the highest level of health inequalities and therefore will benefit from a larger proportion of this additional resource.
- 3.1.8 NHS Cambridgeshire & Peterborough has a Dental Improvement Plan in place to use this funding to improve local people’s experiences of NHS dentistry. This plan includes:

Initiative	Summary
Paediatric pathway review and further development of this pathway to make it more sustainable and robust	<ul style="list-style-type: none"> • Additional resource for prevention to support the Local Authority statutory responsibility. • Additional sessions for paediatric patients including Children in Care. • Setting up of Child Focused Dental Practice (CFDP) initiative
Support to the Special Care Dental Service	Additional sessions for Special Care Dental Service will be provided
General Dental Services (High Street dental practices)	Additional sessions for High Street Dental Practices will be offered. In areas of higher access need more sessions will be offered.
Orthodontic Service	Additional resource will be offered to reduce Orthodontic provider waiting lists.
Care Home support	Offer Care Home staff support with Oral Health of residents and then onward referral

	to a dental practice for treatment as required.
Golden Hello	Offer one off additional payment to a young dentist / just qualified to come and work at a specific practice in the ICB. To align with national recovery plan
Patient engagement	To gain a real insight into the challenges that patients are facing with access to NHS Dental Services.

3.1.9 The additional sessions for high street dental practices have been offered to all dental providers delivering an NHS contract. This will be followed shortly with the offer for Orthodontic waiting lists and support to the Special Care Dental Service. The other initiatives will be rolled out in a phased approach.

3.1.10 It is envisaged, through these measures, to improve dental access, that they will reduce inappropriate presentations of dental problems to General Practice and Emergency Departments. Therefore, increasing access to those services for more appropriate support and meaning patients are more likely to get definitive treatment of their dental issues from a dental professional rather than 'first aid' from a medical practitioner in those other settings.

Urgent Dental Care Access

3.1.11 In Peterborough (and across Cambridgeshire) a Dental Access Centre (DAC) is commissioned by the Integrated Care Board as an in-hours service and also Out of Hours Dental provision.

- DACs provide urgent dental care to patients (patients in dental pain) who are unable to access dental services from a General Dental Practitioner (GDP).
- The DACs do not provide oral health stabilisation or routine services.
- Patients can access this service by contacting the service directly. It is a first come, first served basis provision and when the slots are full a patient would be required to call back the next day.
- This service is provided on a Monday – Friday. Emergency care provision with dental, relates to life threatening conditions that a patient would be required to attend hospital to be treated.

3.1.12 Alongside this provision, there is an expectation that all high street dental services provide some urgent dental care access each day, accessible Monday – Friday.

3.1.13 At the weekends an Out of Hours urgent Dental Service is available in Peterborough (and across Cambridgeshire), patients can access this care via NHS 111.

New National Dental Recovery Plan

3.1.14 On 7 February 2024, NHS England published a joint NHS and Department of Health and Social Care (DHSC) plan to recover and reform NHS dentistry.

3.1.15 As part of the national plan, supported by £200m of government funding, NHS dentists will be given a 'new patient' payment of between £15 - £50 (depending on treatment need) to treat around a million new patients who have not seen an NHS dentist in two years or more.

- 3.1.16 The plan sets out how the NHS and government will drive a major new focus on prevention and good oral health in young children and deliver an expanded dental workforce.
- 3.1.17 The plan will also see the government roll out a new 'Smile For Life' programme which will see parents and parents-to-be offered advice for baby gums and milk teeth, with the aim that by the time children go to school, every child will see tooth brushing as a normal part of their day.
- 3.1.18 To attract new NHS dentists and improve access to care in areas with the highest demand, around 240 dentists will be offered one-off payments of up to £20,000 for working in under-served areas for up to three years.
- 3.1.19 NHS work will also be made more attractive to dental teams with the minimum value of activity increasing to £28 (from £23). This will affect a small number of contracts across Cambridgeshire and Peterborough. It is understood that any additional funding will be required to be covered from the current dental budget for the ICB.
- 3.1.20 New ways of delivering care in rural and coastal areas will also be rolled out, including by launching 'dental vans' – with at least one of these vans coming to Cambridgeshire and Peterborough, as part of the plan.
- 3.1.21 Following the publication of this plan, the ICB is awaiting further national guidance regarding what this will mean on a local level to support our patients across Cambridgeshire and Peterborough.

4. CONSULTATION

- 4.1 There are currently no dental related consultations live in our area.

5. ANTICIPATED OUTCOMES OR IMPACT

- 5.1 The improvement plan aims to achieve the following outcomes:
- Increase dental access, through additional sessions, including patients that have not attended a dental practice in over 2 years, particularly in areas on higher need across Cambridgeshire and Peterborough.
 - Increase the capacity within the Special Care Dental Service, who support vulnerable patients.
 - Assist to reduce the waiting list for young people requiring NHS Orthodontic Treatment.
 - Improve the Paediatric pathway, to provide access to NHS Dental Services.
 - To support and improve access NHS Dental Services, for elder people in care homes.

6. REASON FOR THE RECOMMENDATION

- 6.1 To note – this paper seeks to provide the Committee with an update regarding NHS Dental Service provision in Peterborough.

7. ALTERNATIVE OPTIONS CONSIDERED

- 7.1 The system is operating in an environment where some Dental Practices, that deliver the NHS contract, do not believe the NHS dental prices are sustainable and will potentially lead to more Practices handing back contracts.

The Committee is asked to note that NHS prices are nationally not locally determined, hence we welcome the national raising of the minimum value of activity, however we are also looking at other financial initiatives and championing a piece of work to look into contract rates vs NHS dental activity.

8. IMPLICATIONS

8.1 Financial Implications

N/A

8.2 Legal Implications

N/A

8.3 Equalities Implications

Our plans have been developed with significant consideration of health inequalities and how we can address them in our local area.

8.4 Rural Implications

N/A

9. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

9.1 Joint NHS and Department of Health and Social Care (DHSC) plan

[Our plan to recover and reform NHS dentistry - GOV.UK \(www.gov.uk\)](http://www.gov.uk)

10. APPENDICES

10.1 None

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ADULTS AND HEALTH SCRUTINY COMMITTEE	AGENDA ITEM No. 7
12 MARCH 2024	PUBLIC REPORT

Report of:	Executive Director: Adult Social Care & Commissioning, Stephen Taylor	
Cabinet Member(s) responsible:	Cllr Saqib Farooq, Cabinet Member for Adults & Health	
Contact Officer(s):	Belinda Evans, Complaint Manager	Tel. 01733 296331

ADULT SOCIAL CARE ANNUAL COMPLAINTS REPORT 2022-23

RECOMMENDATIONS	
FROM: Executive Director of Adult Social Care, Stephen Taylor	Deadline date: N/A
It is recommended that Adults and Health Committee:	
1. Note the summary of Adult Social Care statutory complaints and compliments received between 1 April 2022 and 31 March 2023 and the learning and actions taken as a result.	

1. ORIGIN OF REPORT

1.1 This report is a statutory requirement under the Local Authority Social Services and National Health Service Complaints (England) Regulations 2009.

2. PURPOSE AND REASON FOR REPORT

2.1 Complaints received by Peterborough City Council Adults and Safeguarding are managed under The Local Authority Social Services and National Health Service Complaints (England) Regulations 2009. Since January 2013, ASC complaints have been managed by the Peterborough City Council Central Complaints Office. The report summarises the Adult Social Care complaints and compliments received between 1 April 2022 and 31 March 2023.

2.2 This report is for Adults and Health Scrutiny Committee to consider under its Terms of Reference, Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by Council –

- 1.Public Health;
- 2.The Health and Wellbeing
- 4.Adult Social Care;
5. Safeguarding Adults.

2.3 How does this report link to the Children in care Promise?

The following promises from the Children in Care Promise are relevant to the importance of an accessible and transparent complaints process.

- We will do everything we can to make you feel cared about, valued and respected as an individual.

- We will be honest with you and explain if we are unable to do something we said we would do.
- We will not make unrealistic promises to you. We will involve you in decision making so your views are listened to and will explain when we make a decision you may not like or agree with.
- We will work with you to give you all the help and support you need to make a success of moving on from care to adult life.

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. **BACKGROUND AND KEY ISSUES**

4.1 Detail of Report contained in Appendix A – Annual ASC Complaint Report 2022-2023.

5. **CORPORATE PRIORITIES**

5.1 *Consider how the recommendation links to the Council’s Corporate Priorities:*

1. *The Economy & Inclusive Growth*
 - *Environment*

A Carbon Impact Assessment is not required for this report as there are no recommended changes.

- *Homes and Workplaces*
- *Jobs and Money*

2. *Our Places & Communities*
 - *Places and Safety (including any rural implications)*
 - *Lives and Work*
 - *Health and Wellbeing*

This report does link to the Corporate Priority around Health and Wellbeing. The compliments illustrate how the health and wellbeing of citizens is impacted by the work of Adult Social Care. Resolving complaints about Adult Social Care Services also ensures that the safety of citizens and their Health and Wellbeing is prioritised.

3. *Prevention, Independence & Resilience*
 - *Educations and Skills for All*
 - *Adults*
 - *Children*

This report illustrates the complaints received from Citizens accessing Adult Social Care services and how learning from complaints can help to support Independence.

4. *Sustainable Future City Council*
 - *How we Work*
 - *How we Serve*
 - *How we Enable*

Further information on the Council’s Priorities can be found here - [Link to Corporate Strategy and Priorities Webpage](#)

6. CONSULTATION

- 6.1 The complaints and compliments process is proactively promoted by workers in Adults and Safeguarding a way for service users and carers to feedback on their experience of their contact with the Council.

7. ANTICIPATED OUTCOMES OR IMPACT

- 7.1 That there will be direction given on further information the committee would like to see in future reports.

8. REASON FOR THE RECOMMENDATION

- 8.1 There is a statutory requirement that a report detailing the annual review of complaints be made publicly available each year.

9. ALTERNATIVE OPTIONS CONSIDERED

- 9.1 Not applicable.

10. IMPLICATIONS

Financial Implications

- 10.1 Not applicable.

Legal Implications

- 10.2 This report is a statutory requirement under the Local Authority Social Services and National Health Service Complaints (England) Regulations 2009.

Equalities Implications

- 10.3 Not applicable.

- 10.4 Does this report have any implications for Children In Care and Care Leavers?

Some Children in Care become Adult Social Care clients when reaching 18 and could utilise this complaints process to resolve any issues they were having.

11. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 11.1

Local Government and Social Care Ombudsman publish an Annual Review of Adult Social Care Complaints which is referenced in this report. You can review the report here:

<https://www.lgo.org.uk/assets/attach/6481/ASC-Review-2022-23.pdf>

12. APPENDICES

- 12.1 Appendix A – Annual ASC Complaints Report 2022-23

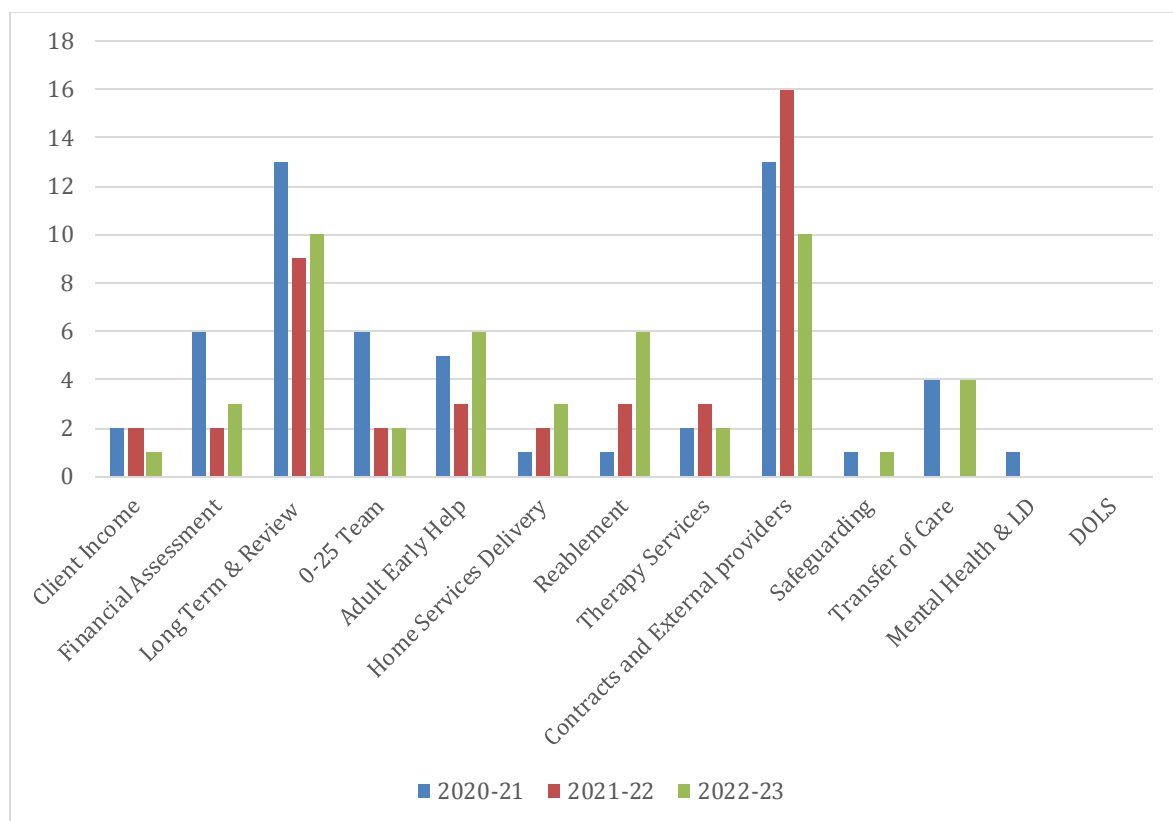
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Appendix A – ASC Statutory Complaint Report 2022-23

Complaint Volumes

During 2022/23 a total of 48 complaints were logged through the Adults statutory process about Adults Social Care services. 2 of these complaints were subsequently withdrawn. This is a similar number to the previous year, continuing with a low volume of complaints received against previous years.

Figure 1 - Stage 1 Complaints investigated 2022/23 by Team.



The highest number of complaints (10) were received by the Contracts team about Independent Providers & the Long Term and Review team (10). However, this year saw a significant fall in complaints about providers and of the 10 complaints 2 were withdrawn and 1 was resolved informally.

The Long Term and Review Team continued to see similar numbers to previous years. Both Safeguarding and Transfer of Care received complaints having received none the previous year, but at a low level.

Complaint Outcomes

Complaint outcomes currently fall into 3 categories.

Upheld, Partially Upheld, Not Upheld,

In 2022/23 the Complaint Outcomes were as follows

Figure 2 – First Stage outcomes

	Complaints determined at first Stage	Upheld	Partially Upheld	Not Upheld or No findings	Withdrawn
2021/22	42	10	20	9	3
2022/23	48	12	12	22	2

This equates to a reduction in fault found from 71% in 2021/22 to 50% of complaints in 2022/23. Over the same period in the Ombudsman Annual Review of Adult Social Care Complaints 2022-23 they report that 75% of Adult Social Care complaints that they investigate nationally are upheld.

To illustrate the number of complaints that Peterborough City Council receive for Adult Social Care services in comparison with the number of people accessing support from Adult Social Care, during the year April 2022-March 2023, to which this report relates, a total of 2790 people were supported in long term care.

Complaint Escalations

It is the aim of the Adult Social Care statutory complaints process to reach a resolution on complaints at the earliest opportunity.

In 2022/23 there were 7 complaints which escalated as the complainant was not happy with the first response – which is an escalation rate of 14.5%

Previously the complaint escalation rate was under 10% but in the past two years it has increased.

The factors which can help to prevent escalation of complaints are

- Proactive contact with the complainant to discuss their complaint
- Quality of written responses
- Timeliness of response

Contact with the complainant by managers needs to be promoted by senior management to ensure complaints are resolved more promptly and escalations can be avoided. This has shown positive results amongst other council services where the percentage of complaint which escalate are lower.

The quality of written responses is generally of an acceptable standard.

In 2022-23 the average ASC complaint response time was 27 working days. The timescale set for the service to respond is 28 days and 71.4% of complaints are responded to within this timescale.

Figure 3: Escalation Outcomes during 2022/23

Case No.	Team	Description	Escalation Outcome
1	Reablement	Refusal by worker to carry water to a secondary room to allow for greater privacy	Not Upheld
2	Long Term Team	Unhappy planned visit cancelled at short notice	Not Upheld
3	Long Term Team	Unhappy with personal comment made by Team manager at meeting	Upheld
4	Home-Service Delivery	Delays in communication	Partially Upheld
5	Transfer of Care	Felt pressurized to source alternative placement to facilitate family members discharge from hospital	Partially Upheld
6	Transfer of Care	Lack of consultation with family about move of parent from hospital to care home and unhappy with standard of care she received.	Partially Upheld
7	Home-Service Delivery	Was not satisfied with level of Disabled Facilities Grant offered	Not Upheld

Following the Escalation responses above two of these complaints chose to escalate the matter to the Ombudsman. In both cases the decision reached by the Ombudsman was that there was no merit in any further investigation.

Local Government and Social Care Ombudsman (LGSCO)

Only one complaint about Adult Social Care was investigated and upheld in 2022-23 and the outcome can be viewed via the link below. This is the same as the previous year when only one complaint was upheld.

<https://www.lgo.org.uk/decisions/adult-care-services/other/21-003-925>

This was a complaint which had been registered and responded to in the previous year.

Learning From Complaints

If an investigation establishes the service is at fault managers at every stage of the complaints process should be looking to identify Service Improvements which could prevent complaints of the same nature occurring in the future. Such changes may be a process or policy change or a training workshop.

Figure 4 – Service Improvements Identified in 2022/23

Service Improvements 2022/23		
Team	Complaint Details	Service Improvements
Client Income	Unhappy with delays in receiving Direct Payments into bank account.	An improvement programme has been developed and includes 3 key aims: 1. To stabilise the provider market i.e. make a case to ensure we pay Personal Assistants a sustainable rate via Direct Payments. 2. To improve our practice model i.e. clarify our Direct Payment offer and provide staff with more training on Direct Payment processes and procedures and provide better information and guidance to service users 3. to improve our Direct Payment/Self Directed Support delivery model i.e. improve our processes and systems and the way we organise ourselves so that we provide a better service.
Contracts and Brokerage	Customer unhappy with multiple changes of worker and inadequate training	Care provider is sourcing new carers to ensure continuity for the service user
Contracts and Brokerage	Customer unhappy that her concerns about a care worker have been ignored	Care worker has undergone employment refresher training and necessary spot checks will be undertaken.
Contracts and Brokerage	Delays in being invoiced for care	Capacity has been increased in the contracts team to ensure new care packages can be added to the system and invoicing can commence without delay
Contracts and Brokerage	Unhappy with care provided	Care provider to remind staff about patience and courtesy towards service users and have purchased a new system to improve the accuracy of call recording.
Review Team	Unhappy with content of review and review being conducted by telephone when this does not meet service users needs	Team meeting held to discuss good practice, person centred practice and ensuring all involved parties are provided the opportunity to be involved in the review process with the persons agreement

Compliments for Adult Social Care 2022/23

Adults Social care record Compliments they receive so that they can share the positive feedback with staff.

Compliments are received both from service users and their family members as well as external professionals and internal compliments are also recorded when one team or council service provides positive feedback to another service.

In 2022/23 there were 126 compliments recorded. This was higher than in the previous year when 66 compliments were recorded and shows that the service have reestablished a robust process for the recording and sharing of all the positive feedback that is received.

Examples of Compliments for Adults Social Care in 2022/23

Care and Repair

- The workmen and council team thoughtfully took my health condition into account when communicating and interacting with me which is extremely intelligent and refreshing.
- Client reported the stairlift was fantastic and appreciated everyone's help throughout the DFG process. Client went on to say how from our first visit and to the lift being installed he was kept informed and felt the process was completed in a timely manner. Client said again how thankful he was and to everyone that had a part to play in him being awarded his stairlift.
- Service user's son wanted it to be known that he was very grateful for my work to get the stairlift installed, despite waiting for months he said the level of communication was always good and even with some issues they were sorted swiftly, and this has had a dramatic effect on his family's life.
- Hi xxx I want to thank you very much for all the help you have given, all the online calls on my behalf and for getting the extra help and visits to me. You are a very good person and have made my disability a lot easier and less stressful. Thank you so much
- Mother and daughter said they could not thank me enough for arranging the stairlift and said that it has totally changed her mental health and she feels more confident now

Long Term Team

- "I want to thank adult social services for the help and good service I have received over the past 18 months, when dealing with my disabled daughter. The service was quick to act when we first requested help and then endeavoured to find and provide the care needed. A special thank you to the social worker, who always replied to my emails and continually made phone calls to keep me informed. It was so refreshing to be kept up to date and know that things were being dealt with as best as was possible. Thank you,"
- You have been so kind to mum. I am so grateful to you and your colleagues for pushing this funding through. You have given me peace of mind and a safe and lovely place for mum to spend the rest of years she has left. You will forever be in my prayers. You are the sort of individual that is special and so intuitive to others of need. A powerful but gentle nature that is a great gift, never lose this.
- Without xx we would not have managed to keep my mum at home, I am a carer for my mum and xxx gave me so much support and advice, she was amazing, and we couldn't have done it without her.

- Thanks for everything you've done for my mum. You've made things so much less stressful for dad and I and so much better for mum. It's such a challenging time for us all but your intervention and help has meant a lot to us all. Thank you.
- Customer expressed his gratitude to xxx for her compassion and time when he was at crisis with his wife due to Dementia. He stated that she helped him a lot.

Other ASC Teams

- a Huge Thank You to xxx, who has taken us from despair to joy. She has steered us through red tape shown CARE made sure I am safe. We are now in beautiful ground floor flat ""in the park"" as we say. A garden for hubby. Her follow up has been so reassuring. An Angel in our lives. Thank you" **(Therapy Services)**
- Customer advised whenever he calls, he is always greeted by friendly, professional staff and always receives an excellent service. He also wanted to particularly thank xxx for her recent help in relation to a particular medical concern he had. **(Adult Early Help)**
- The son said he was very, very grateful and this was exactly the conversation that he needed to help him understand the process. He was enquiring about services to help his elderly mother in hospital following lots of falls **(Therapy services)**
- "I would like to raise a huge well done and thank you to Community Support Worker xxx for their continued support in assisting us to support our vulnerable people within Peterborough. Today they managed to support an elderly male we had been worried about on duty for many days, to make a decision to accept respite over Christmas. They reassured him, supported him to pack and transported him to a respite setting. A job well done." **(Internal between two ASC teams)**
- I want to thank you so much for spending that morning with Dad and showing him the Spurs vs. Leicester game on your phone. It was one of the very few shafts of light he had whilst he was incarcerated in that place. He spoke about it for a few days afterwards which was good for him at that time. Thank you again! **(DOLs team)**
- Service user called to praise the Reablement worker who had visited, thanking her for all the help and advice she gave him when she visited. He said she is a lovely lady who was polite, respectful, and went over and above. She has the qualities of a top-class nurse and said he can't thank her enough and that when she left he cried. **(Reablement)**
- I wanted to put a few words together by way of thanks and a mini review of your time spent with my mother so far. I feel the mutual aim for you and our family was to keep mum living safely and independently in her own home while being aware of the need for constant review. Whilst mum may be independent currently, she is in her 90s and thus I feel your approach also helped guide her future needs too. During your assessment mum felt able to express her own needs whilst becoming aware of the advantages of the changes you recommended. Mum welcomes your visits, feels relaxed in your company, and sees you as a valuable source of help. As a family, it is reassuring to know that such services exist and have the expertise to allow mum to exercise her choices in a safe continuously reviewed way. Mum is aged and you can never tell what will happen in the future, but for now, mum is independent and that in part, is a result of your contributions. **(Therapy Services)**

ADULTS AND HEALTH SCRUTINY COMMITTEE	AGENDA ITEM No. 8
12 MARCH 2024	PUBLIC REPORT

Report of:	Oliver Hayward, Service Director: Commissioning	
Cabinet Member(s) responsible:	Cllr Saqib Farooq, Cabinet Member for Adults and Health	
Contact Officer(s):	Leesa Murray, Head of Adults Commissioning	Tel. 07881922600

MENTAL HEALTH SECTION 75 PARTNERSHIP AGREEMENT: ANNUAL REPORT

RECOMMENDATIONS	
FROM: Oliver Hayward, Service Director: Commissioning	Deadline date: N/A
<p>It is recommended that Adults and Health Scrutiny Committee endorses the report as a full account of service and financial performance, activity, and outcomes under the Section 75 Partnership Agreement.</p>	

1. ORIGIN OF REPORT

1.1 This report presents an update on the discharge of responsibilities for mental health delegated to Cambridgeshire and Peterborough NHS Foundation Trust (CPFT) through the Mental Health Section 75 Partnership Agreement for 2023-24.

2. PURPOSE AND REASON FOR REPORT

2.1 This report updates the Committee on service and financial performance, activity and outcomes under the Mental Health (MH) Section 75 Partnership Agreement within the current year (2023-24).

2.2 This report is for the Adults and Health Scrutiny Committee to consider under its Terms of Reference Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by Council –

- 1.Public Health;
- 2.The Health and Wellbeing
- 4.Adult Social Care;
- 5. Safeguarding Adults.

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

4.1 Peterborough City Council (PCC) has delegated the delivery of mental health services and specified statutory duties for people with mental health needs aged 18 years and over to the Cambridgeshire and Peterborough NHS Foundation Trust (CPFT) through a Partnership

Agreement under Section 75 of the National Health Service Act 2006.

The intention is to enable delivery of health and social care functions within a mental health trust so that service users and carers receive the best possible service addressing both clinical and social needs without the need for them to re-tell their story or receive multiple assessments.

The current Section 75 Agreement for Mental Health is managed through the Section 75 Governance Board which oversees and monitors performance against the agreement and annual work plan.

This report covers the following areas:

- Financial investment and performance
- Service performance, activity and outcomes
- Quality and Feedback
- Impact of Coronavirus
- Future Priorities

4.2 **Annual Investment 2023/24**

The investment in the Section 75 Agreement for Mental Health for 2023-24 was a total of £1,393,828.

Funding for 2024-25 is likely to be increased by an inflationary amount yet to be decided. This will be formalised in a deed of variation.

4.3 **Key Performance Indicators**

As of December 2023 (Quarter 3), the latest published data from NHS England showed performance for Peterborough for former Adult Social Care Outcome Framework indicators as below;

ASCOF 1F: (Employment)

The proportion of adults in contact with secondary mental health services in paid employment, aged 18-69

Target 12.5%

PCC: 3.9% - this is a slight improvement from 3.8% at the end of 2022/2023.

ASCOF 1H: (Accommodation)

The proportion of adults in contact with secondary mental health services living independently with or without support, aged 18-69

Target 75%

PCC: 12.5%- this is a slight reduction from the 12.9% at the end of 2022/2023.

For both KPIs there are data quality issues which have arisen from the expansion of the indicator to cover all those known to secondary mental health services, rather than those under CPA as previously. It is worth noting that the data collected locally (via CPFT) indicates higher percentages for both KPIs. Officers will seek to gain clarity on the reporting to agree data collection for 2024/25.

4.4 **Staffing**

Staffing levels for Mental Health Social Workers in both the Adults and Older People Teams under the Section 75 Agreement have remained stable during the period.

Currently only two vacant posts are advertised: one Senior Practitioner post and one Support Worker post both in the Older People's Social Work Team. The Senior Practitioner caseload is covered by a locum Social Worker.

4.5 Care Packages and Financial Performance Summary

The unique number of individuals accessing Adult Mental Health and Older People Mental Health services during Quarter 1 to 3 of 2023-24 is detailed below, showing an increase in both areas:

Adult Mental Health	Start	Q1	Q2	Q3	Movement
Direct Payments	36	36	32	32	-4
Homecare	45	49	51	54	9
Nursing	1	1	1	1	0
Residential	13	12	10	10	-3
Supported Living	10	12	16	17	7
	105	110	110	114	9

Older People Mental Health	Start	Q1	Q2	Q3	Movement
Carers Sitting Service	0	1	1	1	1
Daycare	1	1	1	1	0
Direct Payments	2	3	4	4	2
Homecare	20	23	20	21	1
Nursing	15	14	11	11	-4
Residential	12	12	11	11	-1
Supported Living	1	0	0	1	0
	51	54	48	50	-1

4.5.1 Detailed Financial Breakdown 2023-24

Overall there has been an increase in financial commitment for both Adults and Older people during the first three quarters of £477k:

Financial Performance 23/24	Start	Q1	Q2	Q3	Movement
Adult Mental Health - £000	1,638	1,696	1,881	1,976	338
Older People Mental Health - £000	1,148	1,200	1,176	1,287	139

4.5.2 Adult Mental Health

To date there has been an overall movement of £338k in 2023-24. The movement is being driven by increases in Direct Payments, Homecare and Residential.

Adult Mental Health	Start	Q1	Q2	Q3	Movement
Direct Payments	629	642	566	543	-85
Homecare	718	674	703	717	0
Nursing	65	65	67	67	2
Residential	767	755	666	688	-79
Short Stay / Respite		1	1	1	1
Supported Living	260	297	618	684	424
Client Income	-42	-46	-39	-39	4
Health / Other Income	-758	-692	-702	-686	72
	1,638	1,696	1,881	1,976	338

4.5.3 Older People Mental Health

To date for Older People Mental Health there has been an overall movement of £139k. This is being driven by increases in Nursing and Residential care.

Older People Mental Health	Start	Q1	Q2	Q3	Movement
Carers Sitting Service	0	3	3	3	3
Daycare	2	2	2	2	0
Direct Payments	153	176	208	215	62
Homecare	289	306	311	335	46
Nursing	778	740	684	761	-17
Residential	492	496	491	491	-1
Supported Living	5	0	0	39	34
Client Income	-182	-137	-108	-101	81
Health / Other Income	-389	-387	-415	-458	-69
	1,148	1,200	1,176	1,287	139

4.6 Annual Work Plan 2023-24

The S75 Partnership Agreement includes an Annual Work Plan to ensure the ongoing improvement in outcomes for people with mental health problems and their families / carers, the discharge of delegated responsibilities and the effective use of the Council's investment.

Key activity during the 2023-24 period includes:

- **Improving Access to MH Community Support (Community Strategic Partnership).**
 - Building integrated community mental health services through roll out of stepped care model, providing improved treatment options, early intervention and addressing wider determinants of health (including better employment and housing). There is now a separate workstream for employment specifically. There is also a focus on ensuring that carers assessments capture MH needs, and support is accessible as needed.
 - Working with the universities to develop a pilot student mental health model.
 - Collaborating with the Voluntary Sector to develop proactive and tailored mental health support for communities, and targeted mental health programme for rough sleepers to improve access to treatment and on-going support.
 - Improving pathways for older people's mental health and dementia diagnosis to ensure individuals and families receive early treatment and support.
 - Improving transition pathways between Children and Young People's and Adult MH services ensuring a whole family approach to support. Transitions meetings are now attended by Adults Commissioning with a view to anticipating upcoming demand.
- **Developing Crisis Care and reducing inequalities (Crisis Strategic Partnership);**
 - Working to improve pathways to ensure patients experience discharge from inpatient settings with treatment and support which meets their needs and reduces out of area placements,
 - Development of alternative places of safety to increase community resilience and access to services as an alternative to admission. A single MHLDA 'place of safety' bed was commissioned jointly with CCC on a trial basis, and this is being monitored and considered as part of the long-term plan.
 - Review of the delivery of the system responsibilities under the Mental Health Act to ensure resources are effectively deployed. This has included a review of the AMHP (Approved Mental Health Professional) service, and the Forensic Social Worker.
- **Robust Section 75 Partnership Agreement is in place reflecting current requirements and statutory duties;**
 - The Mental Health Act (1983 and subsequent revisions) Section 117 makes provision for appropriate after care to be provided for people who have been detained in hospital under sections of the Mental health Act. To ensure that there is consistent, regular and robust application of the locally agreed Joint Commissioning Tool (JCT), work has continued with PCC/CCC colleagues

throughout the year to support the clear and consistent decision making and approval of health and social care costs. This enables a more consistent approach to identifying care and support to meet the needs of individuals and enables the Council to maintain a robust oversight of high-cost packages.

- There has been some delay in the finalisation and formalisation of the S75 agreements for 2022-23 and 2023-24 – this has now been rectified, and the relevant documentation is now progressing through the governance procedures for each organisation.

4.7 Quality and Feedback

Mental Health services are committed to enabling people to have control over their lives and illness, to work in a strength-based approach to enable people, utilising the philosophy and the model of recovery. The co-location and close partnership working between social work and health care services provides a holistic response for the people of Peterborough and their carers to enable people to live healthy and independent lives.

Included below are short examples of the positive Social Work that has been achieved throughout 2023-24. These are testaments to the professionalism and dedication of the Social Work services based within CPFT as part of the S75 Partnership Agreement.

PCC Older People’s Social Work Team: received from the daughter of a person who used Mental Health Social Work services for s Social Worker: *“I would like to take this opportunity to thank you (and ****) for all your efforts, frankness and kindness during the last 5 months or so of my father’s life. I know in better days my father would have been very appreciative and would have enjoyed your company. Please keep up the good work - it is appreciated more than you know.”*

PCC Adults Social Work Team: received from a Community Psychiatric Nurse (CPN) for Senior Social Worker: *The CPN nominated **** for a CPFT PRIDE award. “**** has worked with a service user who has been evicted. Service user has exhausted virtually all options in the city but wants to remain in Peterborough. CPN said that **** persistently worked hard to ensure that he was safely housed. Has a complex risk history.”*

There has been one formal complaint received to date during the 2023/2024 period, regarding the Adults Social Work Service, as follows:

Service	Date	Nature of complaint
Adults	21/03/2023	Family member disagreed with the Care Act Assessment and Care/Support Planning processes. Family member wanted their relative to move to a registered care home environment; this was contrary to the person’s own wishes and the professional assessment of the Social Worker.

4.8 Priorities for 2023/24

There are a number of priorities which will form part of the ongoing development of the functions performed by the Section 75 Agreement and will aim to ensure the arrangement continues to effectively deliver the delegated duties for Peterborough City Council. This includes:

- **Improving Access to MH Community Support (Community Strategic Partnership)**
 - Continued rollout of stepped care model. This will include separate pieces of work on employment opportunities and ensuring adequate provision for carers.
 - Focus on the Transitions pathway to build a comprehensive overview of upcoming demand.
 - Reopening of the MH and Autism Framework (jointly commissioned with CCC) to ensure adequate provision of accommodation-based services.

- **Developing Crisis Care and reducing inequalities (Crisis Strategic Partnership);**
 - Review of housing demand in the Peterborough area to ensure that needs of individuals with mental health conditions are being met.
 - Review of current 'place of safety' pilot, and development of long-term plan.
 - Continuation of the AMHP review.
 - Development of long-term plan for support for individuals with a forensic background, following the ending of existing arrangements with NSFT in March 2024.

- **Robust Section 75 Partnership Agreement is in place reflecting current requirements and statutory duties;**
 - Ensuring that the MH S75 Agreement is fully signed and agreed, reflecting key priorities.

There remains a strong focus on the delivery of the Annual Workplan priorities alongside the delegated functions within the Section 75 Agreement. Any risks associated with delivering against these priorities are managed as part of the governance process to ensure that mitigations are put in place and escalated where appropriate.

4.9 **Integrated Care Systems (ICS)**

From July 2022 Clinical Commissioning Groups (CCG's) have moved over to Integrated Care Systems (ICS) overseen by an Integrated Care Board (ICB), which has created new partnership arrangements between organisations that meet health and care needs across an area.

The new ICS structure includes Accountable Business Units (ABUs) for different areas of responsibility. Mental Health Services typically fall under the Mental Health, Learning Disabilities and Autism (MHLDA) Partnership

The ICS have begun a number of transformation programmes and workstreams regarding Mental Health, including an MH Inpatient Quality Transformation Plan and Community MH Strategic Transformation Programme. Both PCC and CPFT will be contributors to these programmes.

5. **CORPORATE PRIORITIES**

5.1 The MH S75 Agreement contributes to the following Corporate Priorities:

1. **The Economy & Inclusive Growth**

Jobs and Money – including a commitment to *enable our most vulnerable residents to live healthy and independent lives.*

Home and Workplaces – including a commitment to *create safer and more independent living for our most vulnerable residents and those who require additional support.*

Carbon Impact Assessment: This is an Annual Report which reflects on activity from the past year (2023-24). Therefore, the report will not have an impact on either the Council's nor the City's carbon emissions or environmental impact.

2. **Our Places & Communities**

Health and Wellbeing – including a commitment to *build and invest in rewarding careers for people in social care.*

3. **Prevention, Independence & Resilience**

Adults – including a commitment to provide *long-term care and support when needed is personalised and keeps people connected to their communities and ensuring transitions between health and social care services work well.*

Education and Skills for All – including *an adult skills offering that meets the needs of our residents and existing and future employers. This includes our residents that are most at risk of exclusion from society.*

4. Sustainable Future City Council

How we serve – including *put our customers at the heart of everything we do whilst providing excellent services based on their needs rather than our structures.*

Further information on the Council's Priorities can be found here - [Link to Corporate Strategy and Priorities Webpage](#)

6. CONSULTATION

6.1 None

7. ANTICIPATED OUTCOMES OR IMPACT

7.1 Endorsement of the report will validate financial and service activity and performance 2023-24 and demonstrate the Committee's support for continued delegation of the Council's responsibilities for mental health as established under the Mental Health Section 75 Partnership Agreement in 2014 and in line with revised activity, performance and financial targets.

8. REASON FOR THE RECOMMENDATION

8.1 This report delivers the account of activity, outcomes and performance required under the Mental Health Section 75 Partnership Agreement and seeks endorsement to continue with the delegation of responsibilities to the Cambridgeshire and Peterborough NHS Foundation Trust.

9. ALTERNATIVE OPTIONS CONSIDERED

9.1 The option of bringing the Mental Health Social Work service back into the Council was considered. However, the delegation of responsibilities to the Trust contributes to a more seamless experience and improved outcomes for people who require specialist mental health care and support. In addition, there would be significant implications and therefore disruption for staff and service users in the short term if there were to be a change.

10. IMPLICATIONS

Financial Implications

10.1 Total investment in the Mental Health Section 75 Partnership Agreement was £1,393,828 for 2023-24.

Funding for 2024-25 is likely to be increased by an inflationary amount yet to be decided. The Deed of Variation is currently being reviewed with a target sign off of 31st March 2024.

Legal Implications

10.2 There are no legal implications arising from the activity and decisions reported other than to recommend continuation of the arrangements established under the 2006 NHS Act of which, Section 75 allows delegation of responsibilities to an NHS body.

Equalities Implications

- 10.3 No significant implications arising from the report. However, CPFT always strives to ensure dignity and respect in all its interactions and interventions with service users and the public and to address discrimination and to respect the diversity of individuals whatever their origin or beliefs.

11. BACKGROUND DOCUMENTS

- 11.1 Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985 ASCOF Published Results - [Microsoft Power BI](#)

12. APPENDICES

- 12.1 None

ADULTS AND HEALTH SCRUTINY COMMITTEE	AGENDA ITEM No. 9
12 MARCH 2024	PUBLIC REPORT

Report of:	Jyoti Atri, Director of Public Health	
Cabinet Member(s) responsible:	Cllr Saqib Farooq, Cabinet Member for Adults & Health	
Contact Officer(s):	Paul Stokes - Senior Strategic Public Health Manager Rose Earland - Public Health Manager Iain Green - Team Manager Health in All Policies	Tel. 07484 519466/01223 703257

PETERBOROUGH CITY COUNCIL HIGH FAT, SALT AND SUGAR FOOD AND DRINK ADVERTISING AND SPONSORSHIP POLICY

RECOMMENDATIONS	
FROM: Director of Public Health	Deadline date: N/A
<p>It is recommended that Adults and Health Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Consider the draft Peterborough City Council High Fat, Salt and Sugar food and drink Advertising and Sponsorship Policy and recommend the policy is considered by Cabinet for adoption. 	

1. ORIGIN OF REPORT

1.1 This report and draft policy have been requested by Adults and Health Scrutiny Committee following the 7 November meeting which discussed the petition the Council received on banning HFSS (High Fat, Salt and Sugar) advertising in advertising spaces owned by the council or on council owned land from the Youth Council.

2. PURPOSE AND REASON FOR REPORT

2.1 The purpose of this report is for the Committee to review the draft Peterborough City Council High Fat, Salt and Sugar food and drink Advertising and Sponsorship Policy. At the 7 November meeting the committee “recommended that a policy be approved to restrict the advertisement of such products on council-owned land and spaces, to include roundabouts sponsorships, lamppost banners and third-party managed digital boards.”

2.2 This report is for Adults and Health Scrutiny Committee to consider under its Terms of Reference, Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by Council –

- 1.Public Health;
- 2.The Health and Wellbeing
- 4.Adult Social Care;
5. Safeguarding Adults.

2.3 Poor health outcomes are associated with Children in Care. Junk advertising promotes unhealthy diets and may exacerbate inequalities for children in care.

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	No. However, subject to the Committees approval, this policy will be recommended to Cabinet.
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4. BACKGROUND AND KEY ISSUES

4.1 Following the November committee officers from Public Health convened a task and finish group to draft a policy which would meet the requirements of the Scrutiny Committee recommendation and the petition from the Youth Council. The task and finish group membership includes officers from:

- Public Health – Joint Commissioning Unit, Health in All Policies
- Place and Economy – Safer Communities, Environment and Climate
- Customer and Digital Services – Communications
- Commercial and Procurement
- Adult Services and Communities – Environmental Health

4.2 The Policy has drawn heavily from policies adopted by other Councils within London, Bristol and Luton and uses best practice examples to ensure the policy is workable, easy to follow and is clear for officers and potential advertisers alike.

4.3 These other Councils have implemented High Fat, Salt and Sugar food and drink advertising restrictions as part of a wider harmful advertising policy. Whilst these restrictions are out of scope for the requested Peterborough policy, adopting this policy should not encourage or permit the unintended consequence of more, for example, alcohol/gambling advertising.

4.4 The evidence on the effects of exposure to high fat, salt, sugar advertising and links to obesity are given in the previous committee paper and are not repeated in this paper (the previous committee paper can be found at: [6a - Petition - Junk Food Advertisement.pdf \(peterborough.gov.uk\)](https://www.peterborough.gov.uk/6a-Petition-Junk-Food-Advertisement.pdf)).

The task and finish group raised issues concerning:

- Events on Council land which tend to have vendors selling HFSS food and drink.
- Route finder signs
- Street traders in the City centre
- Enforcement

4.5 In response to these issues the policy now includes a section on exceptions, which covers events and street traders. The wording indicates that market stalls/street traders can advertise on their 'business premises' e.g. food-van having a sandwich board with information, as this is the equivalent of a takeaway/restaurant having signage in their window.

4.6 The basis for adopting a policy which restricts advertising for HFSS food and Drink is to prevent continued exposure to advertising e.g. children and young people walking past an advertisement every day on the way to and from school. Exposure to a one-off event doesn't have the same exposure level therefore is excluded from the policy.

5. CORPORATE PRIORITIES

5.1 *Consider how the recommendation links to the Council's Corporate Priorities:*

1. *The Economy & Inclusive Growth*

- *Environment*

Carbon Impact Assessment: If a HFSS advertising policy were to be implemented by the Council, there would be a neutral and potentially positive impact on carbon emissions. If a policy were to be implemented that resulted in decreased consumption of HFSS foods, carbon emissions could potentially be reduced in the city.

- *Homes and Workplaces*
- *Jobs and Money*

2. *Our Places & Communities*

- *Places and Safety (including any rural implications)*
- *Lives and Work*
- *Health and Wellbeing*

An advertising policy would support the Joint HWB strategy priority 'create an environment to give people the opportunity to be as healthy as they can be' and the Public Health commissioned weight management services.

3. *Prevention, Independence & Resilience*

- *Educations and Skills for All*
- *Adults*
- *Children*

Rates of overweight and obesity are high in children in Peterborough. An advertising policy would support the Joint HWB strategy priority 'create an environment to give people the opportunity to be as healthy as they can be' and the Public Health commissioned weight management services.

4. *Sustainable Future City Council*

- *How we Work*
- *How we Serve*
- *How we Enable*

Further information on the Council's Priorities can be found here - [Link to Corporate Strategy and Priorities Webpage](#)

6. **CONSULTATION**

6.1 No external consultation has been done.

6.2 Should the committee recommend that Cabinet consider adopting the policy wider consultation can be undertaken at that point.

7. **ANTICIPATED OUTCOMES OR IMPACT**

7.1 If a HFSS food and drink advertising ban were to be implemented, it would decrease the exposure of the Peterborough population to unhealthy food and drink advertisements. Evidence suggests that reduced exposure to HFSS advertising reduces purchase and consumption of these products. Therefore, we would expect this to have a positive impact on health outcomes.

8. **REASON FOR THE RECOMMENDATION**

8.1 Information provided following a [petition](#) received by the Council from Peterborough Youth Council.

9. **ALTERNATIVE OPTIONS CONSIDERED**

9.1 No alternative options have been considered.

10. **IMPLICATIONS**

Financial Implications

10.1 There is potential risk for a loss in advertising revenue if HFSS products were to be restricted.

Evidence from a similar policy (TfL) shows an increase in advertising revenue from switching to non-HFSS adverts and companies.

Further work on these potential cost implications and risks for Peterborough are required if the policy is recommended to Cabinet.

Legal Implications

- 10.2 Local authorities have a statutory duty to promote public health (Health and Social Care Act 2012, NHS Act 2006, Health and Care Act 2022).

Any policy must operate within existing legislative requirements and codes of conduct, including the Advertising Standards Authority (ASA) UK Code of Non-broadcast Advertising and Direct & Promotional Marketing; the Government's Code of Recommended Practice on Local Authority publicity; and the Equalities Act 2010.

Equalities Implications

- 10.3 Evidence shows that fast-food marketing, including repeat exposure to outdoor advertising, encourages increased consumption of fast-food, particularly by children, in turn driving overweight and obesity. A recent study in Bristol found that unhealthy product advertisements, particularly for unhealthy food and drinks, were observed more by younger people and those living in more deprived areas.

If the Peterborough HFSS advertising policy were to be implemented by the Council, to specifically restrict such advertisements, it would have the potential to reduce health inequalities.

11. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 11.1
- [Barnsley Council Advertising and Sponsorship Policy, HFSS Guidance Note, 2022](#)
 - [Bristol City Council Advertising and Sponsorship Policy, HFSS Guidance Note, 2019](#)
 - [Luton Healthier Food and Drink Advertising Policy guidance note, 2023](#)
 - [Merton Council Advertising Policy, 2020](#)
 - [TfL Advertising Policy: Approval Guidance Food and Non-Alcoholic Drink Advertising, 2019](#)

12. APPENDICES

- 12.1 Appendix 1 - Peterborough City Council High Fat, Salt and Sugar food and drink Advertising and Sponsorship Policy

Appendix 1

PETERBOROUGH CITY COUNCIL HFSS FOOD AND DRINK ADVERTISING AND SPONSORSHIP POLICY

1. Purpose of policy

- 1.1. This policy has been developed to contribute to the reduction of childhood obesity in Peterborough by restricting the advertising of food and drink high in fat, salt and sugar (HFSS).
- 1.2. There is growing evidence that restrictions on overt and subliminal advertising of HFSS food may influence behaviour in respect of the consumption of unhealthy food and beverages and Peterborough City Council (The council) aims to improve the population's health by the restrictions set out in this policy, which are considered proportionate to the legitimate aims of this policy.

2. Background

- 2.1. Evidence shows that advertisements for unhealthy food and drink products directly and indirectly impact what we eat¹. Both children and adults from lower socio-economic groups are 50% more likely to be exposed to such advertisements for high fat, salt, or sugar (HFSS) foods².
- 2.2. This is concerning for Peterborough as it is in the most deprived 20% (quintile) of local authorities in England, and the percentage of year 6 pupils classed as overweight or obese in 2022/23 was 38.5%, which is significantly higher than the England average of 35.2%.
- 2.3. Implementation of a healthier food advertising policy aims to protect residents from exposure to HFSS products. It supports the priorities of both the council to *'Create healthy and safe environments where people want to live, invest, work visit and play'* and the Joint Health and Wellbeing Integrated Care Strategy to *'Create an environment for people to be as healthy as can be'*.

3. Definitions

- 3.1. Advertising is defined within this policy as a display of informative and/or persuasive content about an organisation or individual's products, services, causes or ideas in/on council assets.
- 3.2. Advertising opportunities fall into two specific categories, which carry the potential of different levels of reputational risk to the council, and which will therefore be treated differently:
- 3.3. Sponsorship, for the purposes of this policy, is defined as a formal or contractual relationship between the council and an external organisation in which the organisation supplies funding, resources or other services in exchange for recognition from the council, either through the offer of association with a project or event that may be used for commercial advantage, naming rights or another mutually beneficial agreement.

3.4. In practice, the two terms – advertising or sponsorship - can overlap. Advertising on roundabouts may be called sponsorship because the income raised from the advertisements is used to cover the cost of maintaining the roundabouts.

3.5. Sponsorship may also refer to the council, or one of its traded services, acting in the sponsor role by providing resources to an external organisation in exchange for recognition and/or reputational gain.

3.6. Forms of such recognition can include, but are not limited to: appropriate signage, inclusion of the sponsor's name and logo on council publications/assets and other external publications and naming rights for an event or building for the term of the sponsorship.

4. Application

4.1. This policy applies to:

- a) All council owned land
- b) All council owned advertising sites
- c) Advertisement at council premises open to the public (e.g. libraries, leisure centres, schools)
- d) Advertisements in premises the council leases from 3rd parties. (subject to existing lease issues)

4.2. Any historical sponsorship, advertising or contractual arrangement affected by this policy should be reviewed at the next contractually available juncture.

4.3 This policy applies to Peterborough City Council, including when working in formal partnership or collaboration with another body.

5. General Principles

5.1. The UK Nutrient Profiling Model (NPM) has been identified as the most proficient way of identifying food and drink that is HFSS. It has been subject to rigorous scientific scrutiny, extensive consultation, and review.

5.2 The scoring system balances the contribution made by beneficial nutrients that are particularly important in children's diets with components in the food that children should eat less of. It has therefore been concluded that the NPM model is the best way of identifying food that contributes to child obesity.

5.3 Guidance on how to identify whether a product is considered HFSS under the NPM is available [here](#).

5.4 The outcome of any reviews or revisions of the NPM will be considered in tandem with the review of this policy.

6. Exceptions

6.1 There are no standard exceptions to the policy offered on council-owned land, advertising sites and premises.

6.2 The only circumstances in which an exception will be considered are:

a) Within the boundary of an event happening on council-owned land where the application of the policy would make the event unviable or logistically unfeasible to run (For example, directional signage to stalls at a food and drink festival or a Christmas market).

b) Within the boundary of a business premises operating on council-owned land (For example, signage on a street trader food stall)

6.3 In the event of a dispute on any application for an event, a final and binding decision will be made by the Head of Communications and Director of Public Health.

7. Advertisements featuring only non-HFSS food or non-HFSS drink products

7.1 Advertisements featuring food and drink deemed non-HFSS only, would be approved.

8. Advertisements featuring only HFSS products

8.1 Where a proposed advertisement features only food and/or drink which is rated HFSS, the advertisement would be rejected.

9. Advertisements where there is a range of food/drink featured, some of which is HFSS

9.1 Where a proposed advertisement features a range of food and/or drink, some of which is rated HFSS, the advertisement would be rejected.

10. Advertisements where no food or drink is featured directly but the advertisement is from or features a food and/or drink brand:

10.1. This may include:

- Advertisements where the brand's logo is included but no products, e.g. a brand values campaign
- Directional signage to a store, app or website
- Promotional advertising which is price led but features no products, e.g. "50% off everything" or similar
- Sponsorship of an event or attraction by a food or drink brand

10.2 This excludes businesses under Use Class Order A1 Shops³ that do not primarily sell HFSS products.

10.3. Food and drink brands (including food and drink service companies or ordering services) will only be able to place such advertisements if the advertisement promotes healthier options (i.e. non-HFSS products) as the basis of the copy.

10.4 In the event of a dispute on any application to Clause 10, a final and binding decision will be made by the Head of Communications and Director of Public Health.

11. Advertisements where food and drink is shown 'incidentally' i.e. it is not the subject of the advertisement but is included (or implied) by visual or copy:

11.1. HFSS products should not be promoted by being featured in advertisement for other products, as the advertisement would be rejected.

12. Advertisements where food and drink is referenced in text, through graphical representations or other visual representation.

12.1. HFSS products should not be promoted through references in text, graphical images or other visual representations of food and drink, as the advertisement would likely be rejected.

13. Portion sizes

13.1. The NMP is based on nutrients per 100g of a product, rather than recommended portion size. Advertisers should always ensure that they promote products in portion sizes which encourage healthy eating. For products that are non-HFSS but fall within a category covered by PHE's recommendations for sugar or calorie reduction, the product should be displayed as a single portion.

14. Decision table

Content	Outcome	Example(s)	Notes
Only non-HFSS products featured	Approved	An advertisement for fresh fruit and vegetables	
Only HFSS products features	Rejected	An advertisement for sweet pastries	
A range of products, some of which are HFSS and some of which are non-HFSS	Rejected	An advertisement for a meal deal that includes a chocolate bar (HFSS) as well as fruit (non-HFSS)	All food/drink items being advertised must be non-HFSS
No food or drink directly displayed but the advertisement is from (or features) a food/drink brand*	Possibly approved – only if healthier options (non-HFSS) are being promoted	A food business advertising only non-HFSS products (approved)	Many brands and their logos have strong HFSS product association. Some HFSS products also share the same name as the actual brand name, making it difficult to separate the brand name from the associated product.
		A fast-food business advertising a competition or an affiliation to an event (rejected).	
Food and drink is shown ‘incidentally’ i.e., it is not the subject of the advertisement but is included (or implied) by visual or copy	Possibly approved – only if healthy products (non-HFSS) are being displayed	A travel firm advertising holiday offers which happens to contain images of oranges (approved)	If the advertisement can be reasonably considered to promote HFSS products it will be rejected regardless of whether the food is intended focus of the advertisement.
		A travel firm advertising holiday offers which happens to contain images of ice creams (rejected)	
Food and drink is referenced in the text, through graphical representations or other visual representation (not a real product being advertised)	Possibly approved – only if healthy products (non-HFSS) are being promoted	An advertisement that contains a cartoon image of carrots (accepted)	If the advertisement can be reasonably considered to promote HFSS products it will be rejected regardless of whether the food is an actual product.
		An advertisement that contains a cartoon image of chocolate (rejected)	
Indirect promotion of HFSS food and/or drink	Possibly approved – only if prominent text accompanies the image naming the product and retailer	An advertisement featuring a non-HFSS ice cream that includes prominent text that accompanies the image naming the specific product and retailer (accepted)	A prominent product descriptor helps to differentiate it from non-compliant products. This is necessary where the product falls into a category typically

		An advertisement featuring a non-HFSS ice cream but with no accompanying explanatory text (rejected)	associated with HFSS products (such as ice cream).
Portion sizes	Possibly approved – see Notes column	An advertisement for a non-HFSS 16-inch pizza that displays a portion (e.g., 3 slices) and that also displays clear text naming the product and retailer as per the row above (accepted)	Advertisers should always ensure that they promote products in portion sizes which encourage healthy eating. For products that are non-HFSS but fall within a category covered by OHID’s recommendations for sugar or calorie reduction, the product should be displayed as a single portion.
		An advertisement for a non-HFSS 16-inch pizza that displays an image of the full pizza (rejected)	

*any person or company that prepares, produces, handles, food/drink for consumption including, but not limited to, restaurants, cafes, hot food takeaways or drinking establishments. Excluding Use Class Order A1 Shops³ that do not primarily sell HFSS products.

15. Acknowledgement

This policy is based on advertising policies implemented by other authorities including TfL, Barnsley, Bristol and Merton.

16. References

¹ Critchlow N, Bauld L, Thomas C, Hooper L, Vohra J. Awareness of marketing for high fat, salt or sugar foods, and the association with higher weekly consumption among adolescents: a rejoinder to the UK government's consultations on marketing regulation. *Public Health Nutr.* 2020 Oct;23(14):2637-2646. doi: 10.1017/S1368980020000075. Epub 2020 May 21. Erratum in: *Public Health Nutr.* 2021 Sep;24(13):4371-4375. PMID: 32434618; PMCID: PMC7116036.

² Yau A, Adams J, Boyland EJ, Burgoine T, Cornelsen L, de Vocht F, Egan M, Er V, Lake AA, Lock K, Mytton O, Petticrew M, Thompson C, White M, Cummins S. Sociodemographic differences in self-reported exposure to high fat, salt and sugar food and drink advertising: a cross-sectional analysis of 2019 UK panel data. *BMJ Open.* 2021 Apr 7;11(4):e048139. doi: 10.1136/bmjopen-2020-048139. PMID: 33827849; PMCID: PMC8031692.

³ [The Town and Country Planning \(Use Classes\) \(Amendment\) \(England\) Regulations 2020 \(legislation.gov.uk\)](https://www.legislation.gov.uk)

ADULTS AND HEALTH SCRUTINY COMMITTEE	AGENDA ITEM No. 10
12 MARCH 2024	PUBLIC REPORT

Report of:	Interim Director for Legal and Governance and Monitoring Officer - Adesuwa Omoregie	
Contact Officer(s):	Madia Afzal, Democratic Services Officer	Tel. 01733 4525509

MONITORING SCRUTINY RECOMMENDATIONS REPORT

RECOMMENDATIONS	
FROM: Interim Director for Legal and Governance and Monitoring Officer	Deadline date: N/A
<p>It is recommended that the Adults and Health Scrutiny Committee considers the responses from Cabinet Members and Officers to recommendations made at previous meetings as included in Appendix 1 to the report and provides feedback including whether further monitoring of each recommendation is required.</p>	

1. ORIGIN OF REPORT

- 1.1 The former Health Scrutiny Committee now the Adults and Health Scrutiny Committee agreed at a meeting held on 19 June 2017 that a report be provided at each meeting to note the outcome of any recommendations made at the previous meeting held thereby providing an opportunity for the Committee to request further monitoring of the recommendation should this be required.

2. PURPOSE AND REASON FOR REPORT

- 2.1 The report enables the Scrutiny Committee to monitor and track progress of recommendations made to the Executive or Officers at previous meetings.
- 2.2 This report is for the Adults and Health Scrutiny Committee to consider under its Terms of Reference No. *Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:*

The Scrutiny Committees will:

- *Review and scrutinise the Executive, Committee and officer decisions and performance in connection with the discharge of any of the Council's functions.*
- *Review and scrutinise the Council's performance in meeting the aims of its policies and performance targets and/or particular service areas;*
- *Question Members of the Executive, Committees and senior officers about their decisions and performance of the Council, both generally and in relation to particular decisions or projects;*
- *Make recommendations to the Executive and the Council as a result of the scrutiny process.*

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. **BACKGROUND AND KEY ISSUES**

- 4.1 Appendix 1 of the report sets out the recommendations made to Cabinet Members or Officers at previous meetings of the Scrutiny Committee. It also contains summaries of any action taken by Cabinet Members or Officers in response to the recommendations.
- 4.2 The progress status for each recommendation is indicated and if the Scrutiny Committee confirms acceptance of the items marked as completed, they will be removed from the list. In cases where action on the recommendation is outstanding or the Committee does not accept the matter has been adequately completed it will be kept on the list and reported back to the next meeting of the Committee. It will remain on the list until such time as the Committee accepts the recommendation as completed.

5. **ANTICIPATED OUTCOMES OR IMPACT**

- 5.1 Regular monitoring of recommendations made will assist the Scrutiny Committee in assessing the impact and consequence of the recommendations and ensure that they are implemented.

6. **REASON FOR THE RECOMMENDATION**

- 6.1 To assist the Committee in assessing the impact and consequence of recommendations made at previous meetings and ensuring that they are implemented.

7. **BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 7.1 Minutes of the Health Scrutiny Committee (now known as the Adults and Health Scrutiny Committee) meeting held on 13 July 2021.

8. **APPENDICES**

- 8.1 Appendix 1 – Recommendations Monitoring Report

RECOMMENDATION MONITORING REPORT 2023/24

ADULTS AND HEALTH SCRUTINY COMMITTEE

Updated: 01/03/2024

Meeting date of Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
11 July 2023	Leader of the Council and Cabinet Member for Adults Services and Public Health Public Health	Integrated Tobacco Control in the Peterborough and Cambridgeshire System	The Adults and Health Scrutiny Committee resolved to recommend to amend proposed actions, to include the exception of vaping intervention, until a follow up briefing note is provided giving an overview and evidence of health outcomes with reference to vaping and links to smoking cessation.	Members were sent the recommendation response on 29 August 2023. The response detailed work around smoking cessation and the justifications for the inclusion of vaping in the programme.	Completed
19 September 2023	Cllr Hussain, Cabinet Member for Adults and Public Health Public Health	Monitoring Scrutiny Recommendations	The Adults and Health Scrutiny Committee recommended to remove vaping as part of the smoking cessation programme.	Members were sent the recommendation response on 26 October 2023. The response detailed the support for vaping as part of a structured adult stop smoking attempt but did not support their prolonged use. The reasons and evidence were outlined.	Completed
07 November 2023	Cllr Saqib Farooq, Cabinet Member	Petition, Junk Food Advertisement	The Adults and Health Scrutiny Committee	The response was received on 04 January 2024 and is detailed below:	Completed (subject to the Committee's

	for Adults and Health		recommended that a policy be approved to restrict the advertisement of such products on council-owned land and spaces, to include roundabouts sponsorships, lamppost banners and third-party managed digital boards. It was also recommended that the policy be considered in the annual Council Tax booklet.	An Officer Working Group has been set up, working cross-departmental to develop a Healthy Advertising Policy. The aim is to work towards presenting a draft policy at the A&H Committee Meeting on 12 th March. If approved for escalation for final decision the policy would go to Cabinet post election in the spring.	approval on 12 March)
16 January 2024	Cllr Saqib Farooq, Cabinet Member for Adults and Health	Portfolio Holder Progress Report from the Cabinet Member for Adult Social Care Health and Public Health	The Adults and Health Scrutiny Committee recommended that a report be requested from the ICB on current waiting list status for operations in hip and knee joint replacement and cognitive assessments and how that is impacting increase in potential adult social care demand and which if any external providers have been awarded outsource contracts to bring these waiting lists down and the cost.	The response was received on 01 March 2024 and is detailed below: The ICB aren't able to provide the report because the response is direct causation of waits and impact on other demand is not clear. They have suggested that a helpful starting point on this would be for the LA to look at their position (demand and cost), identify whether or not they think they are seeing delays as a contributing factor to demand or cost, which they can then work back from.	Ongoing

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